



BETHANY VILLAGE RESIDENTS' COUNCIL MINUTES
November 5, 2019

President George West opened the Residents' Council (RC) meeting at 9:15 AM with a moment of silence.

Council Members: Cheryl Brown, Judith Clovsky, Grace Hartsock, Kay Hess Barbara Hilt (E*), Sandra Jones, June Kostrab, Marcia Marsh, Kathy Salmon (E*), Lowell Starling, Graceann Steckbeck, John Sweeney, Anne Wagoner, George West, Tony Wright (E*), Sue Moeslein, Georgianne Diener

(*E = Excused Absence: U=Unexcused Absence)

Non-Voting Member:

Dale Meadowcroft - Treasurer

Committee Chairs Present: June Kostrab, Graceann Steckbeck, Dale Meadowcroft, George West, Susan Stiller, Anne Wagoner, Earl Norman, Joe Kearney, Bob Brommer, Kay Hess, Judith Clovsky, Lowell Starling, Lloyd Chorpensing, Nan Keiser, Tita Eberly, Sandy Jones

Visitors: Joan Bretz, Thomas Johnston, Bob Gasull, Ray Sanders

Minutes October 1, 2019 meeting: Motion to accept report made by Judith Clovsky; seconded by June Kostrab. Approved by all present.

Financial Report for September 2019: Regular report received and placed on file for audit.

Correspondence: None

Administrative Report: Brian Grundusky

- A. Financial Update: For September, Bethany Village (BV) continued to exceed its OR goals. Occupancy rate in Assisted Living is 99% and 98.6% in Skilled Nursing. AL and SN are two highest revenue producing areas for BV. Occupancy rate in Independent Living is continuing to improve. Year to date (YTD), BV is only .3% away from YTD occupancy. Average occupancy rate for other retirement communities around the area is at upper 80's. As a system, the 4 other communities within Asbury are also doing well.
- B. Budget for 2020 has been completed and results will be presented at the November 2019 coffee. Pleased with the budget process and have tried to be as realistic as possible re BV expenses and residential rate increases. During 2020, BV will be focusing on our associates to optimize BV's need to maintain superior workforce. Will be increasing minimum salaries from \$10 to \$12 per hour. CNA and LPN rates will also be increased to remain competitive with local salary rates in the local medical field. BV will also be investing more in technology, such as new software and hardware.
- C. Bistro Update: On schedule. Groundbreaking ceremony to be on Dec 13th. Plans underway to organize "paths" around the area during construction, which will begin after the first of the new year.
- D. Century Drive Extension: No new information. Believe construction will begin during the construction season, which is after the winter.

E. Old Business

- A. Revised RC Bylaws 2019 approved by RC members, and copies passed to all council members.

- B. RC website, www.bvrescoun.org, is operational and lists (with pictures) of RC Executive Committee members, chairs of committees, activities and clubs and documentation relating to the RC. There are direct links to the Model Railroad club and the Library.

New Business

- A. Results of the RC Fall Fair were extraordinarily successful earning a total of \$10,342.66. Specifically, Furniture earned \$2,670.20; Housewares earned \$2,2471.10; "Junque" Shoppe, \$154.35; Pictures, \$328.00; Books & Puzzles, \$263.70; Crafts, \$1,151.80; Ceramics, \$41.00; Knitting, \$832.50; Jewelry, \$1,672.51, and Bake Sale, \$981.50.
- B. Final votes for representatives of East Cottages have been tallied. Judith Clovsky and Bob Gausll received the most votes. New terms will begin in January 2020.
- C. Configuration of RC committees has been changed in the newly revised bylaws. See below for new configuration.

Standing Committee Reports

1. **Audit Committee** - No report.
2. **Bylaws Committee** - Revised Bylaws w/Addendum approved.
3. **Executive Committee** - No Report.
4. **Nominating/Election** - See new business for report. George West will be resigning as President but will remain an RC Rep from E. Cottages. The RC will need to elect a new president to complete his term. The RC will also elect a Vice President, Secretary and Assistant Treasurer for new 2-year term.

Reports by Committees (C), Activities (A) and Clubs (CL) - Complete reports available from the secretary. **(If NO REPORT is listed, that committee,**

activity or club may only be active certain times of the year or did not have a meeting.)

1. **Art (C)** - Susan Stiller, Chair. - Have begun to change paintings in Court Apts. (three floors, six wings), Center, etc.
2. **Associates Appreciation Fund (C)** - Nan Keiser, Chair. - Will meet after RC meeting to open envelopes and prepare checks for deposit. Checks will be distributed at the Xmas Party in December.
3. **Audio-Visual (C)** - Bob Brommer, Chair, - An ad for Channel 956 was developed by John Judson for the Wood Shop. Also, John and Maria Laterra have worked on the AV equipment in the Wes Education Center, inventorying the equipment and checking for operational quality. Several problems were identified and, now, the AV equipment is fully operational. The company which installed the AV equipment in the Rife Center was contacted by Mark Ruiz. Several problems were found and either have been or will be corrected shortly. AV Committee has been working to train operators on AV equipment in the chapel, where the morning announcements are made. We are working to improve quality of the broadcast and are waiting for new equipment to arrive for installation.
4. **Benevolence Fund (C)** - Anne Wagoner, Chair. - Preparing for annual Mid-November meeting and will give a report in December.
5. **Bethany Village Fair (C)**- June Kostrab, Chair - As noted, earned more than have in recent years. Try to update the fair to enhance our sales. Currently, scheduling our next fair in March 2020.
6. **Campus Outreach (A)** - Grace Steckbeck, Chair: Status of vacancies as of October 31, 2019: Center - 0; Court Apartments - 2 available, 1 contracted & 1 accepted; West Apartments - 13 available, model apt out of service, 1 accepted and 4 contracted; East Cottages - 1 available, (Marketing Office); West Cottages - 1 contracted; Estate Homes - 0. COMPLETED MOVES: Center -0; Court Apartments - 1; West Apartments -2; East Cottages - 1; West Cottages - 1; Estate Homes - 0. Independent Living - 479; Assisted Living - 99 and Oaks - 69 for a total of 647 residents but changing daily.
7. **Care Assurance (C)** - Kathy Salmon, Chair - No Report.
8. **Courtesy (A)** - Kay Hess, Chair - For October, 17 get well and 1 sympathy cards mailed.

9. **Dining Services (C)** - Dale Meadowcroft, Chair - Anticipate new salary increases will help offset shortages in dining areas. Continuing to do well. Meet in January 2020.
10. **Facilities (C)** - George West, Chair- Tree Cutting will be finished in November. New rockers on order.
11. **Gallery Goodies (A)**- Joyce Frak, Chair - No Report.
12. **Garden Club (CL)**- Judith Clovsky, Chair - Garden is closed. Good year.
13. **IT (A)**- Dale Meadowcroft, Chair: Busy in the Towers helping to change their system.
14. **Library (C)**- Connie Scheib, Chair - Thankful for the help from Dale Meadowcroft and his team in making it possible for our library holdings to be available on the RC website. There you will be able to find the library's on-line catalog, which enables residents to search for all books and DVDs. Will continue to maintain the card catalog system for some time. Added 19 books, 1 DVD (Dr. Zhivago) and 1 book on CD. Next month, will have more books on CD, courtesy of a donation in memory of Marian Dornell.
15. **Model Railroad (CL)**- Lowell Starling, Chair - Open house for Model Railroad is scheduled for November 9, Saturday, 1-3, in W. Apts. Enter Door 55 and follow signs. Preparing Christmas train for installation. Will set up around Thanksgiving in West Apt. Lobby.
16. **PARCR Committee (C)**- Lowell Starling - 14 people attended the last meeting in York. Interesting info on dementia. Met with rep from Leading Edge to discuss ways to meet local Legislative reps to enlighten them on the needs of continuing retirement communities.
17. **Program (C)**- Judith Clovsky, Chair - Residents' Xmas luncheon will be held on Tuesday, December 17th in Springfield's Dining room. Make reservations in Resident Life. Deadline December 12. New Year's celebration changed; separating dinner and entertainment. Dinner will be in Springfield's and entertainment in the Rife Center. JULIET luncheon successful. For next luncheon, 50 people have already signed up. Now, reviewing pros and cons of earlier programs.
18. **Remembrance Garden (A)**- Dale Meadowcroft, Chair - Two bricks installed.
19. **Special Events (A)** - Tita Eberly/Sandra Jones, Chairs - Thanks to all for help at the Pancake Breakfast.

20. **Spiritual Life Enrichment (C)**- Lloyd Chorpenning, Chair - Didn't have a meeting in October. Currently, retrieving artifacts, etc., from Community Room and further use in the Rife Center. Remembrance service was successful and very well attended. Thanksgiving service will be on Wednesday, November 27th, before Thanksgiving at 3:00pm.
21. **Wellness (C)**- Carol Leidig, Chair -No Report. No meeting.
22. **Wood Shop (A)** - Joe Kearney - Repaired two chairs for residents and a broken picture frame. Completed the construction of stands for grocery carts for Doors 62,51, 55 and Woodshop entrance. Ed Bitzer made two candlesticks and Kerry Butz and Maria Laterra made a unique birdfeeder using some wood as a frame and an empty wine bottle for the seed. Repaired a rather noisy band saw and performed other jobs around the Wood Shop.

Other Reports

Ecology Group - Team met on October 25th in the East Conf. Room with 14 attendees, including Mark Ruiz, Facilities Director and George West, President RC. We continue to work on recycling, battery disposal and medication disposal, elimination of single-use plastic containers on campus, and increasing the number of trees here at Bethany. A new subcommittee was appointed to work with Susan Crossley, Dir of Community Life for AL and SN, and Susan Mayermick, Vice President of Development for Asbury Foundation. This committee is specifically interested in developing a memorial garden in a nicely mulched area near the Oaks. Next meeting is November 23rd in the Maplewood Board Room, 3-4pm.

Announcements:

1. November 9th: Saturday, Model Railroad Open House, 1-3pm, at West Apartments, Door 55 (follow signs).
2. November 12th: Tuesday, Buffet "Italian" in Springfield's Dining Room, sponsored by West Cottages.
3. December 10th: Tuesday, Performance of combined women's/men's chorus in Rife Center. 7pm.

4. December 17th: Tuesday, Annual Xmas Luncheon in Springfield's Dining Room. Sign up Resident Life. Cost is \$20 and choice of entrée is made in advance. Deadline is December 12th.

- Executive Committee – Tuesday November 26, 2019 at 1:00pm
- Full Residents' Council Meeting – Tuesday, December 3, 2019 @ 9:15 am

Adjournment - 1015

Respectfully Submitted

Marcia M. Marsh