



BETHANY VILLAGE RESIDENTS' COUNCIL MINUTES
October 1, 2019

President George West opened the Residents' Council (RC) meeting at 9:15 AM with a moment of silence.

Council Members: Cheryl Brown, Judith Clovsky, Grace Hartsock, Kay Hess Barbara Hilt, Sandra Jones, June Kostrab, Marcia Marsh, Kathy Salmon, Lowell Starling, Graceann Steckbeck, John Sweeney (E*), Anne Wagoner, George West, Tony Wright, Sue Moeslein, Georgianne Diener

(*E = Excused Absence: U=Unexcused Absence)

Non-Voting Member:

Dale Meadowcroft - Treasurer

Committee Chairs Present: June Kostrab, Graceann Steckbeck, , Dale Meadowcroft, George West, Susan Stiller, Anne Wagoner, Carol Leidig, Kathy Salmon, Earl Norman, Joe Kearney, Bob Brommer, Kay Hess, Judith Clovsky, Lowell Starling,

Visitors: Richard Landry, Jim Wilt, John Judson, Joan Bretz, Jim Steckbeck, Ray Saunders

Minutes September 3, 2019 meeting: Motion to accept report made by Kathy Salmon; seconded by June Kostrab. Approved by all present.

Financial Report for September 2019: Regular report received and placed on file for audit.

Correspondence: Two thank you notes (1) for new push button doors for rest rooms in Rife Center and (2) for contributions to Phase II. Also, received a letter from a resident expressing concern about the cost of the push button doors for the Rife Center.

Administrative Report: Brian Grundusky

- A. Financial Update: Bethany Village (BV) hit its monthly OR goals this month. YTD numbers are good, and staff is doing well in managing their budgets. Occupancy rates are also going in the right direction. Assisted Living is completely full, and there are only two rooms available in Skilled Nursing. Residential Living levels are on the rise, although West Apartments continue to have the most vacancies with 17.
- B. BV is continuing to work on the 2020 budget and have found feedback from residents, etc., very useful. This year's budget will also aim to align wage levels for some associates, especially those who typically are at lower wage scale and are employed in Assisted Living and Skilled Nursing. Final budget decisions will be made in October and final numbers will be presented to residents at the November coffee.
- C. Century Drive Extension; Not much new to report. Will be meeting with W. Cottage residents to discuss details re the berm to be built. Anticipate construction to begin in the new year.
- D. Bistro Update: On schedule. Groundbreaking ceremony to be on Dec 13th. Anticipate completion date circa September 2020. Court lobby will also be renovated during this timeframe.
- E. Admin hosting Porch Social on October 30 on West side on Front Porch. Time is 3:00 to 5:00.

Old Business

- A. Revision of Bylaws has been completed. Copies passed to RC members for review. Final discussions and approval will be at RC's next meeting on Nov. 5th.
- B. Transfer of RC funds from PNC has been completed,

- C. A website for RC has been created by Dale Meadowcroft. Site is bvrescoun.org.

New Business

- A. Nominations and elections of new RC council members have been initiated. The East Cottages was the only contest in which more than one candidate was nominated; therefore, ballots have been prepared and readied for distribution and should be returned by East Cottage residents no later than October 29th. Results will be published at the RC November meeting. No other areas had multiple candidates; therefore, RC voted to accept those nominations for the 2020-2021 term. They are;
- Bethany Court: Kay Hess and Marcia Marsh
West Cottages: Lowell Starling
West Apartments: Cheryl Brown, Sue Moeslein, John Sweeney and Georgianne Diener, who is replacing Leroy Erickson and completing his term.
- A. RC voted to move PARCR from Special Committee to regular committee and Special Events from Special Committee to activity, per new Bylaws.
- B. RC has approved funding for a January 2020 performance of the Harrisburg Concert Band in the Rife Center.

Standing Committee Reports - Complete reports available from the secretary. (If NO REPORT is listed for a committee, that committee may only be active during certain times of the year or did not have a meeting.)

1. **Art** - Susan Stiller, Chair. - Repaired pictures, using old frames on hand, replaced broken glass and did other maintenance work. Beginning Oct 29 will be redoing all East Campus hallways.
2. **Associates Appreciation Fund** - Nan Keiser, Chair. - Schedule for collection/distribution of AAF Checks. Oct 4-letters issued, Nov 1-checks due in, Nov 5-opening envelopes at 10:30 in after RC meeting, and Dec 6-Xmas party when checks are distributed.

3. **Audio-Visual** - Bob Brommer, Chair, - In coordination with Facilities, core group of committee members (B. Brommer, J. Wilt, M. Lattera, T. Stoudnour and D. Meadowcroft) will be trained on Rife Center sound system. This group will also operate audio-video equipment throughout BV. We will monitor existing equipment and policies and, in coordination with Facilities, will recommend upgrades, replacement, etc.
4. **Benevolence Fund** - Anne Wagoner, Chair. - Preparing for annual Mid-November Meeting.
5. **Bethany Village Fair** - June Kostrab, Chair - Will be coordinating with Facilities to have sign outside by mid Oct. and will submitting newspaper ads shortly. Having difficulty finding organization to take all Fair's excess items. We are short on sofas, so call Kathy Salmon if anyone has a sofa in good condition they would like to donate.
6. **By Laws** - Copies have been distributed to RC Council members. Discussion and approval will be in November.
7. **Campus Outreach** - Grace Steckbeck, Chair: Status of vacancies as of September 30, 2019: Center - 0; Court Apartments - 1 available, 1 contracted & 1 accepted; West Apartments - 16 available, model apt out of service, 1 accepted; East Cottages - 1 available, (Marketing Office) & 2 contracted; West Cottages - 1 accepted; Estate Homes - 0. COMPLETED MOVES: Center -1; Court Apartments - 1; West Apartments -6; East Cottages - 2; West Cottages - 1; Estate Homes - 0. Independent Living - 481; Assisted Living - 102 and Oaks - 67 for a total of 650 residents but changing daily.
8. **Care Assurance** - Kathy Salmon, Chair - Committee looking at new options for receiving donations. No schedule for annual concert yet.
9. **Courtesy** - Kay Hess, Chair - For September, 11 get well and no sympathy cards mailed.
10. **Dining Services** - Dale Meadowcroft, Chair - Doing well overall. Staff extraordinarily busy, with 7 separate dining rooms to serve. In addition, serving PARCR and possibly other organizations scheduled to meet at BV. Rotary Club of Mechanicsburg North will be having their breakfast meeting in Springfield on a trail basis in Nov and Dec.
11. **Facilities** - George West, Chair- Most major items have been deferred until after budget approved. 3-day contract to cut trees has been completed. For residents with landscaping requests, please notify Mark Ruiz in Facilities. Cleaning the inside of windows on 1st floor of BV Court done

12. **Gallery Goodies** - Joyce Frak, Chair - Really need more volunteers to help in Gallery Goodies. Time required 10:30 to approx. 1:30. Provides an excellent opportunity to meet more residents/associates.
13. **Garden Club** - Judith Clovsky, Chair - In process of closing gardens for the year. Anyone interested in using corn stalks for decorations, some members of club have some available. Please call Cindy Lindsay.
14. **IT** - Dale Meadowcroft, Chair: Continuing to provide tech assistance to residents.
15. **Library** - Connie Scheib, Chair - Added 14 new books to our inventory in September. Nine were in large print. We will have our quarterly committee meeting on Oct 8th @ 1:00 in the Craft Room. Any one is welcome. We plan to discuss beginning an OPAC (Online Public Access Catalog) for BV residents.
16. **Model Railroad** - Lowell Starling, Chair -. Night Train Run on Thurs. Oct 3rd at 6:30pm until dusk. BV chorus will sing railroad songs. There will be light refreshments and admission is free. Please advise Resident Life if planning to attend so we can get an accurate attendance rate. N Scale layout in East Breezeway completed. Ken Kieffer, Ginny Wilt, et al., from Wood Shop did lion's share of work on new cabinet. Christmas Train Cabinet will be installed in West Lobby circa Thanksgiving and run until New Years. Still working on setting up display in Skilled Nursing where fish tank was located.
17. **Nominating & Elections** - Earl Norman, Chair: See New Business.
18. **Program** - Judith Clovsky, Chair - Programs held, to date, have been very well received. There will be a charge for lunch at future JULIET functions. Chautauqua lecture series will begin on Oct 17. There will be no series on Oct 24 because of the BV Fair. Transportation charges are being increased from \$5.00 to \$7-\$10 to cover driver expenses.
19. **Remembrance Garden** - Dale Meadowcroft, Chair - Three new bricks will be installed this month.
20. **Spiritual Life Enrichment** - Lloyd Chorpenning, Chair - Assigned responsibilities have been set and are working well. Hymnal repairs & brass polishing being done in coming weeks and Community Room artifacts related to Vespers/Worship resources being evaluated re future use. Upcoming Dates: World Communion, Oct 6, 7pm Rife; All-Saints Sunday, Nov 3, 7pm, Rife Center; November Communion, Sun Nov 10, 7pm (2nd Sunday due to All-Saints), Veterans' Day, Mon, Nov.11, 11am, Rife Center and Thanksgiving, Wed, Nov 27, 3pm, Rife Center.

21. **Wellness** - Carol Leidig, Chair -Session #3 ends Oct 4 and Session #4 begins Oct 14. Intern set to work Mon., Wed., & Fri mornings.
Upcoming events: Active Aging Week- one week; BBQ in the Park, Oct 7 in Pinchot Park; Wellness Profiles, Oct 8 and 10; Sky Dive cancelled, Zipline, Oct. 4, Waiting for quote re repairs of Arbor outside of pool area.
22. **Wood Shop** - Joe Kearney - Sept was a fairly slow month at the shop. Some members did some turning of bowls and others repaired lamps. Thanks, again, to Ken Kieffer & Ginny Wilt for a superb job on train showcase in E. Breezeway. Received a request from Sales/Marketing to construct 4 stands for shopping carts, which tend to litter up some of the entrances. A meeting of the Wood Shop committee was held on Sept 17 to reorganize the shop. Joe Kearney will act as a Liaison to the RC, do monthly reports and handle the finances. Ken Kieffer will be the Manager of the Shop, maintaining tools and ordering supplies. There will also be a committee member in the shop on specific days/times to greet people and answer questions. Days and times will be announced on the morning announcements and newspaper.

Special Committee Reports:

Events Coordinator - Tita Eberly and Sandra Jones - Preparing for the last Pancake Breakfast on Wednesday, Oct. 16th in the Community Room, from 8:00 to 9:30.

PARCR Committee - Lowell Starling - BV has 12 people traveling to the next PARCR meeting on Oct. 9 in York. The keynote speaker will speak on "Dealing with Dementia". The next meeting will be at BV on Jan 8, 2020. The current edition of the PARCR POST has an article about the BV Model Railroad Club, and we need other ideas to showcase the activities at BV. Copies of the POST and minutes of the meetings are available in the mail bins in the East and West mailrooms, or online at www.PARCR.org.

Other Reports:

Ecology Group - Team met on Sept 25th. A solar panel project proposal presented to the Group in the early summer has been reviewed by our CEO and our facilities manager. It is now being reviewed by Sodexo and Asbury Foundation. This project

is very attractive ecologically and potential cost saving; however, need to fit in with the mission and priorities of the overall community will take precedence. We are continuing to work to eliminate use of Styrofoam, non-disposable plastic materials and bags on BV campus and to use reusable utensils and cups. There is active discussion re need for more trees on campus. Benefits include increased carbon dioxide absorption, noise abatement, bird habitats and better rain dispersion. Should not put AA/AAA/D batteries in regular trash. More info on this in the upcoming Scoop. Next meeting Oct 23 3-4pm, in Admin Conf. room

Announcements:

1. October 3, Thursday; BV Model Train Club will host "Night Train Run" in Martha's Garden. From 6:30 until dark. Light refreshments. Please sign up in Resident Life office. Admission is free. Rain date is October 10th.
 2. October 11, Friday: West Cottages Buffet, "Fall" Theme, Springfield's Dining Room
 3. October 16, Wednesday; RC Pancake Breakfast, Community Room (Last one before renovations), 8:00 to 9:30am
 4. October 22, Tuesday: East Cottage Buffet "Mexican" theme at Springfield's Dining Room. Happy Hour begins at 4:00pm
 5. October 25/26: RC Fall Fair. Friday, 2:00 - 4:00 for residents and associates. Saturday, 9:00 to 12:00 for all others.
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- Executive Committee – Tuesday October 29, 2019 at 1:00pm
 - Full Residents' Council Meeting – Tuesday, November 5, 2019 @ 9:15 am

Adjournment - 1035

Respectfully Submitted

Marcia M. Marsh