



Residents' Council Minutes

October 3, 2023

bvrescoun.org

Council Members*: Monte Avery, Harry Boswell, Judith Clovsky, Bob Gasull, Ida May Heidecker, Sandy Henry, Kay Hess, Bill Middendorf, Susan Moeslein, Dennis Plymette, Claire Powers, Anna Mae Roof (E), Ray Saunders, Charley Sproule, Melissa Stock (E), Ann Swenson, Ron Wolf

Officers*: President Monte Avery, Vice President Bob Gasull, Treasurer Dale Meadowcroft, Assistant Treasurer Charley Sproule, Secretary Anne Hipp, Assistant Secretary Judith Clovsky

*E =Excused Absence; U =Unexcused Absence

Visitors: Fred Baldwin, Kerry Butz, Sheldon Grassley, Maria Laterra, Carol Pennington, Margaret Pepe, Kathy Salmon, Don Shover.

Administrative Report: Brian Grundusky: Highlights of Brian's report follow.

Covid: There has been an increase in Covid cases – in the past several weeks, 10 Residential Living cases were reported, 1 resident in Assisted Living (MapleWood), and 1 associate in Skilled (The Oaks). All did very well, and in The Oaks and MapleWood, residents were tested and there were no additional cases that developed.

Resident Flu Clinics, October 19 and 24: Contact the BV Clinic to make an appointment for the high dose vaccine. Associate flu shots will be administered by an outside pharmacy.

Finances – For August, we missed our target due to contract labor, specifically the loss of 3 CNAs in The Oaks which led to the increase in contract labor. We also had some unexpected maintenance issues that needed to be addressed in the month which also drove up expenses. We are meeting our target YTD. Reimbursement from the federal government and unrestricted Foundation gifts have played a big part in the positive variance.

2024 Budget: We have had our first session with the Asbury finance team, and it went well. Our goal is to continue to provide the services residents expect while limiting increases in monthly fees. Brian will be reviewing the final 2024 budget at the November Resident Coffee.

Brain Health Initiative: Still working on this with architects and engineers based on feedback from residents and hope to be able to provide more detailed information in November.

Assisted Living Annual State DOH Survey: We are currently in the window for the survey.

Call to order: The meeting was called to order at 9:16 am by President Monte Avery, who asked for a moment of silence to think of our associates, residents, and their families.

Minutes from September 5, 2023. It was noted that a correction was made (council member Claire Powers was present for the September RC meeting) and an addendum to the Minutes was added and circulated. Motion to accept was made by Dennis Plymette, seconded by Claire Powers, and carried unanimously.

To see what is happening in MapleWood (Assisted Living), read the most recent MapleWood Residents' Council Minutes, dated 9/26 and attached.

Correspondence: None.

Financial Report: Treasurer Dale Meadowcroft reported that we have had an outstanding year as far as the Fair, crafts, etc. Judith Clovsky moved that the report be filed for financial audit, seconded by Dennis Plymette, and carried unanimously.

Reports by Committees (C), Activities (A) and Clubs (CL)

1. Art (C) - Marcia Marsh, Chair: No report.

2. Audio-Visual (C) – Bob Brommer, Chair: No report.

3. Audit (C) – Dennis Plymette, Chair: No report.

4. Benevolence Fund (C) - Ginny Wilt and Kay Hess, Co-Chairs: No report.

5. Bethany Village Fair (C) - Kathy Salmon, Chair: **Upcoming BV Fair, October 27, 12 – 4 and October 28, 9 – 12. Both days are open to the public.** All area coordinators are in place, paid advertising is scheduled, and we expect to have TV 27 on site at some point. Flyers were distributed. We need residents to assist in advertising this event to friends and family. The committee is hoping to make 12 – 15K on the fair. In addition, 3 pop-up fairs are scheduled in December.

6. Bylaws Committee (SC) - Monte Avery, President: By-laws will be discussed and voted on under Old Business.

7. Campus Outreach (A) - GraceAnn Steckbeck, Chair:

Status of Vacancies:

Center Rental	1 available
Court Apartments	5 available
West Apartments	3 available, plus Mktg. Office, 2 contracted
West Cottages	1 contracted
Estate Homes	0 available

Completed Moves:

Center Apartments	0
Court Apartments	3
West Apartments	2
East Cottages	0
West Cottages	0
Assisted Living	95
Skilled Nursing	67
Independent Living	499
Total	661

8. Courtesy (A) - Kay Hess, Chair: 11 Get Well cards and 1 Sympathy card were sent.

9. Dining Services (C) - Dale Meadowcroft, Chair:

Our new Executive Chef, Seth Hastings, has started work.

Highlights from recent Dining Committee Report:

Paige will not be returning from her leave of absence, leaving an opening for bistro manager. We are experiencing some loss of high school and college students after summer vacation and are still looking for cooks. We celebrate the addition of a new bartender, Nick.

Sunday brunch in Springfield's has been modified to just breakfast entrees, eliminating the more expensive protein option. Prices are expected to be reduced to \$14.99. The Springfield's dinner menu has been modified to reduce the "national" menus. The normal menu will usually include dinner options of meat, fish, vegetarian or "healthy choice." Special meals such as prime rib or burger night will be offered along with the regularly scheduled cottage-sponsored dinners.

10. Executive Committee (SC) - Monte Avery: No report.

11. Facilities (C) - Bob Gasull, Chair: Highlights of 9/26 Facility Report (Mark Ruiz).

- Staffing shortages – Maintenance, 4; Housekeeping, 7; Laundry, 1; Transportation, 5.
- Brain Health proposal – No new update
- West Apartment second hot water system is installed.

- Rife Center AV system replacement process is in motion.

Questions for Mark:

- Type of new lock system – not yet determined
- How to dispose of large house plants – call maintenance.
- The micro-farm is to be moved to The Oaks SNF.

12. Garden Club (CL) - Cindy Lindsay, Chair: Garden activity is slowing, however some produce is still being harvested, such as winter squash and fall crops. Produce tables on East and West will be taken down October 14.

13. IT (A) - Maria Laterra, Chair: No report.

14. Library (C) - Ellie Meadowcroft, Chair: In September, 10 books were added, 3 regular print and 7 large print. The library volunteers participated in the Rock-A-Thon on September 21 and raised \$575 for Alzheimer's research by selling subs and pretzel sandwiches. For titles of newly acquired books, see attachment.

15. Model Railroad (CL) - Tony Wright, Chair: Highlights from Tony's report –

- The club ran the garden train during the Rock-A-Thon and raised \$703 for Alzheimer's.
- The garden train had many successful runs this summer, was enjoyed by many and the runs are now completed.
- The garden train and buildings teardown and storage are scheduled for Friday, October 6 with assistance from maintenance.
- The platform for the Christmas train will be brought to Door 1, West, for set up on November 15, with teardown on January 4.
- We will re-locate the N Scale platform, currently in the East Breezeway to another spot in a corner of the Breezeway that has an outlet for connection. Maintenance will be contacted to assist with the move in the near future.

16. Nominations/Elections Committee (SC) - Dennis Plymette, Chair: Nominations have been received and ballots created. They should go out the week of October 2 and must be returned by October 20. The committee will then count the ballots and notify the candidates shortly thereafter. The winners will be invited to attend the November meeting, the December meeting or both. Results will be reported to the Council at their November meeting.

We have:

- 2 candidates and 2 positions at Bethany Court
- 3 candidates and 3 positions at East Cottages
- 6 candidates and 3 positions at West Apartments
- 2 candidates and 1 position at West Cottages

The Nominations Committee will accept suggestions for the following Executive Council positions, with a slate to be presented at the November Council meeting.

- President (1-year term)
- Vice President (2-year term)
- Secretary (2-year term) May be non-voting
- Candidate not needed for Treasurer (continues for another year) May be non-voting
- Assistant Treasurer (2-year term)

17. PARCR (C) Lowell Starling, Chair:

PARCR's October Quarterly meeting will be at Garden Spot Villages, New Holland, October 11. We will have two speakers for the keynote presentation addressing the challenges facing the CCRC industry and some potential solutions. We will also have representatives from the Pa. Department of Aging who are working on their Master Plan for Older Adults.

You do not have to be a PARCR member to attend the in-person meetings. However, PARCR individual memberships are \$20/year, which provides access to legislative and regulatory information published by PARCR in conjunction with LeadingAge PA, the PARCR Post newsletter and access to recordings of previous meetings. You also get front row seating at the quarterly meetings. Application materials can be found at PARCR.org.

Official Websites:

PARCR – PARCR.org. (Pennsylvania Alliance of Retirement Community Residents)

LeadingAge Pa – leadingagepa.org

NaCCRA – naccra.com (National Continuing Care Resident's Association)

18. Program (C)- Ann Swenson, Chair: Upcoming events include:

- October 13, American Railbike Adventure
- October 17, Advance Care Planning in the Rife Center
- October 18, Friends helping friends Boscov's with coupon.
- October 20, Shop and Dine Amish Style at the Farmers Market & Restaurant
- October 24, High Tea at Infusions Culinary School, Lancaster
- October 25, Bethany Studs Breakfast at the Bistro
- October 26, Dutch Apple, Lancaster, Escape to Margaritaville.
- October 28, Harrisburg Pop's kick-off season celebrating Louis Armstrong
- November 1, Market Square Concerts presents the Amernet String Quartet
- November 3, Jukebox Saturday Night at the Capital Theater in Chambersburg

19. Remembrance Garden (A) - Dale Meadowcroft, Chair: In September, we sent out three information letters to next of kin. The fall order is expected to be received in October. All donors will receive follow up letters once the bricks have been installed.

20. Special Events (A) No report

21. Spiritual Life Enrichment (C) Don Shover: No report.

22. Wellness (C) - Ed Stevenson, Chair:

- The new Brain Health Coach, Angela Tirado, is on campus.
- Revised wellness checks are in progress. Contact the Wellness Department to schedule yours.

23. Wood Shop (A) - Joe Kearney and Ken Kieffer - Co-Chairs: Activities in the Shop were limited during September. Repairs brought in donations of \$100 for the Shop, which was used to purchase supplies. Kerry Butz did a fine job of repainting an antique rocking chair. The shop sponsored a table at the Rock-A-Thon. We sold out a good many items and brought in \$154 for Alzheimer's research. Members will spend the next month making things to sell at the annual Fall Fair.

Open house – every Tuesday 10am till noon. Guests are welcome to stop in, bring items for repair or just to see the place.

Old Business: Acceptance of revised By-laws –

Revised By-laws were e-mailed to all Council members on September 15 for their consideration. Discussion of 2 changes suggested by Dennis Plymette followed. An approved hand vote (9 – 4) accepted Judith Clovsky's recommendation that the submitted By-laws be amended to remove the position of at-large suggested in the revised By-laws under consideration. Dennis Plymette made a motion that the By-laws sent by e-mail September 15 be accepted with amendments, seconded by Claire Powers, and carried by a hand vote (13 – 1). The revised By-laws will be dated as of date of approval and posted to the Residents' Council website.

Historian: There was no response to Monte's request of Council members at last month's meeting to fill the position of BV Historian, a person who would oversee the saving of the history of our campus. Monte will submit an article for the November Scoop advertising the position to all.

New Business:

Gift proposal – Treasurer Dale Meadowcroft brought to the floor a motion (upon recommendation of the Executive Committee), that the Residents' Council donate \$3000.00 to the Associates' Appreciation fund. Motion seconded by Dennis Plymette and carried unanimously.

Other:

Update on recent Rock-A-Thon. Final figures are not in for the total amount raised, but the Residents' Council itself raised nearly \$400.00. Sandy Henry was thanked for her help in overseeing RC participation.

Update on Porch Socials: Treasurer Dale Meadowcroft reported that the 2 Socials, sponsored by the Council over the summer, were successful, and at a total cost \$1400.

Announcements:

Next Executive Committee Meeting: Tuesday, October 31, 1 p.m.

Next Residents' Council Meeting: Tuesday, November 7, 9:15 a.m. in the Alexander Dining Room. Change of venue due to Elections being held.

Adjournment: Sandy Henry made a motion to adjourn at 10:02 a.m., seconded by Bob Gasull and carried unanimously.

Respectfully submitted,

Anne Hipp, Secretary



Residents' Council of Bethany Village

Statement of Financial Position

As of September 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
12000 12000 Peoples Checking	60,595.23
12010 12010 Peoples Money Market	32,624.01
Total Bank Accounts	\$93,219.24
Other Current Assets	
13000 Investments	
13001 Investments - National Financial	10,928.87
13002 Investment - U.S. Treasury Bond	10,000.00
Total 13000 Investments	20,928.87
Undeposited Funds	0.00
Total Other Current Assets	\$20,928.87
Total Current Assets	\$114,148.11
TOTAL ASSETS	\$114,148.11
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
12040 Peoples Credit Card	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
80010 Not Assigned	0.00
80020 BVRC RR Fund	5,102.53
80030 Garden Fund	3,891.91
80040 Vespers Fund	9,342.61
80050 Instrumental Music	530.37
80060 Library Fund	1,094.89
Total Other Current Liabilities	\$19,962.31
Total Current Liabilities	\$19,962.31
Total Liabilities	\$19,962.31
Equity	
30000 Opening Balance Equity	0.00
33000 Unrestricted Net Assets	82,920.74
Net Revenue	11,265.06
Total Equity	\$94,185.80
TOTAL LIABILITIES AND EQUITY	\$114,148.11