



Residents' Council Minutes

November 7, 2023

bvrescoun.org

Council Members*: Monte Avery, Harry Boswell, Judith Clovsky (E), Bob Gasull, Ida May Heidecker, Sandy Henry, Kay Hess, Bill Middendorf, Susan Moeslein, Dennis Plymette, Claire Powers, Anna Mae Roof, Ray Saunders, Charley Sproule, Melissa Stock, Ann Swenson, Ron Wolf

Officers*: President Monte Avery, Vice President Bob Gasull, Treasurer Dale Meadowcroft, Assistant Treasurer Charley Sproule, Secretary Anne Hipp, Assistant Secretary Judith Clovsky

*E =Excused Absence; U =Unexcused Absence

Visitors: Fred Baldwin, Maria Laterra, Kathy Salmon

Newly Elected Council Members: Joan Bretz, Mary Darden, Carol Owen, Carol Pennington, Bob Regan

Administrative Report: Brian Grundusky: Highlights of Brian's report follow.

Covid: One Skilled Nursing Associate tested positive last week. Contact tracing was done. One Assisted Living resident on active list and one active case in Residential Living.

Recent Security Incident in East Cottage Area: An apparently inebriated person entered the area, left his car, wandered around and then away. Police responded quickly, the car was towed, and police are still working to identify the individual. Residents who called the front desk to report the incident got an "all circuits busy" signal. We are working to identify and fix this problem.

Dining: Brian is working with Dustin to respond to the Residents' Satisfaction Survey. An Operations Manager has been hired. The only open position in dining management is that of Bistro Manager.

Budget: 2024 Budget reviewed at November Coffee and letters have gone out to all, with little response from residents thus far.

Occupancy: Currently 1 bed is open in Skilled Care, 2 in Assisted Living and a total of 14 units across campus in Residential Living. (Further details are available in Reports below, #7 Campus Outreach).

Questions for Brian:

Security: Security is provided campus-wide, 24/7. We are awaiting the quote on a final portion of the electronic locking system, which hopefully will be installed this year. The project will be done in a phased approach in the East and West apartments. Some concern from residents has been voiced on the efficacy of the e-locks.

A request was made that Brian educate us on some of the financial terms commonly used (such as operating ratio, how it is calculated, etc.) in reporting, which he offered to do at the December RC meeting.

Call to order: The meeting was called to order at 9:25 am by President Monte Avery, who asked for a moment of silence for peace, justice and to think of others.

Minutes from October 3, 2023. Motion to accept was made by Dennis Plymette, seconded by Charley Sproule, and approved unanimously.

Correspondence: A thank you note was received and read from the Asbury Foundation at BV for the RC donation of \$3000.00 to the BV-Associate Appreciation Fund.

Financial Report: Dale Meadowcroft, Treasurer, submitted the Statement of Activity and Statement of Financial Activity as of October 31. For details, see attached Statements. Dale gave an overview of both statements and said that the RC has raised over \$36,000.00 this year. Thus far, \$90,000 has been raised campus-wide for the BV Associate-Appreciation fund.

Reports by Committees (C), Activities (A) and Clubs (CL)

1.Art (C) - Marcia Marsh, Chair:

West Art Group: Tom Fabian has resigned as chairman of the Art Group. Tom was thanked for his dedicated service. The Group continues the big job of acquiring new paintings and hanging them throughout the West Apartments.

East Art Group: The group participated in the recent BV Fair. We didn't make a lot of money, but we had a good time and sold most of the paintings we no longer wanted.

2. Audio-Visual (C) – Bob Brommer, Chair: No report.

3. Audit (C) – Dennis Plymette, Chair: No report.

4. Benevolence Fund (C) - Ginny Wilt and Kay Hess, Co-Chairs: No report.

5. Bethany Village Fair (C) - Kathy Salmon, Chair: The recent BV Fair was a great success, bringing in over \$11,535 for the RC to use for the benefit of BV residents. Kathy thanked those who worked to prepare for the fair, sort donated items, made items to sell, set up the areas, baked delicious goodies, sold items, handed out welcome brochures and cleaned up afterward. Maintenance, security, and other staff were also thanked for their help. Several areas have been and will continue to have ongoing or periodic sales continuing through the remainder of the year, including pop-up sales at the Bistro in December. Though there is no final word on a spring fair due to Phase 3 construction plans, Brian thinks we can have one in late spring.

6. Bylaws Committee (SC) - Monte Avery, President: no report.

7. Campus Outreach (A) - GraceAnn Steckbeck, Chair:

Status of Vacancies:

Center Rental	1 contracted
Court Apartments	7 available
West Apartments	3 available, plus Mktg. Office, 1 contracted, accepted and 1 on hold
East Cottages	1 on hold, 1 available
West Cottages	0 available
Estate Homes	0 available

Completed Moves:

Center Apartment	0
Court Apartments	1
West Apartments	3
East Cottages	1
West Cottages	1
Independent Living	495
Assisted Living	99
Oaks	68

Total # of Residents 662 Residents, but changing daily

8. Courtesy (A) - Kay Hess, Chair: 21 Get Well cards and 3 Sympathy cards were sent in October.

9. Dining Services (C) - Dale Meadowcroft, Chair: Highlights of recent Dining Committee meeting:

What catering does dining services do? Staff functions, marketing meals, personal birthday parties and anniversaries. For catering requests, contact Dustin.

Digital display menus in the Collegiate Café appear to rotate too fast for some to be able to fully read each page. A paper copy will be available near the cash register, and they will look into modifying the display intervals.

There was discussion about changing the location for evening meals to have more in Springfield's, which is better set up for full-service dining, whereas the Bistro is set up for lighter, casual meals. Current schedule will continue to be: Springfield's Monday, Tuesday and Wednesday and the Bistro Thursday, Friday, and Saturday. It was acknowledged that there is no food service available on the East campus for Sunday or Monday. Some discussion ensued regarding feasibility of vending machines for soup, salads, light meals, and the possibility of a survey to evaluate resident requirements for such.

Bistro pizza oven received permanent repairs on October 17. There was discussion of trying different crusts for faster service.

Sunday brunch is growing in popularity with current hours to remain.

All members of the committee were pleased with the direction and improvements seen in the last several months. Dining services staff again requested that all residents be encouraged to give immediate feedback, both positive and negative, so that problems can be addressed immediately.

10. Executive Committee (SC) - Monte Avery: No report.

11. Facilities (C) - Bob Gasull, Chair: Highlights of 10/31 Facility Report (Mark Ruiz) and following Facility Committee Meeting.

- Staffing still short (Maintenance, 4; Housekeeping, 7; Laundry, 1; Transportation, 5. Facilities staff is filling many transportation shifts.
- Replacement of Bethany Court awning project is in motion.
- West Pond repair is complete. There will be less landscaping, so the pond is more visible.
- All drywall defects will be fixed.
- **To report problems/requests to Facilities Department, e-mail sent to BVfacilities@asbury.org is preferred and will get the best follow-up report. Neither phone calls nor the use of ICON are efficient at this time.**
- Replacement batteries of SARA pendants, the pendants are monitored constantly for battery integrity. When a battery has lost power, the resident is notified immediately for replacement.

12. Garden Club (CL) - Cindy Lindsay, Chair: Nothing new at the Garden but we are always looking for new members. Contact Cindy Lindsay if interested.

13. IT (A) - Maria Laterra, Chair: No report.

14. Library (C) - Ellie Meadowcroft, Chair: In October, 17 books were added to the collection, 5 regular print and 12 large print. For titles see attachment.

The Library Committee met and scheduled the library closings and meeting dates for 2024.

15. Model Railroad (CL) - Tony Wright, Chair:

Garden train Rock-A-Thon donations on September 21 totaled \$753.

The last run of the garden train took place the evening of Thursday, October 5, with about 40+ in attendance. All buildings have been taken to storage and the trains stowed away for the winter. The Christmas train is scheduled for set-up the afternoon of November 16, with tear-down January 4, 2024.

16. Nominations/Elections Committee (SC) - Dennis Plymette, Chair:

The following candidates to the Residents' Council have been elected and will take their seats at the January 2024 meeting.

- **Bethany Court**
Harry Boswell (2-year term)
Mary Darden (2-year term)
- **East Cottages**
Carol Pennington (2-year term)
Thomas Usiadek (2-year term)
Joan Bretz (1-year term)
- **West Cottages**
Dale Meadowcroft (1-year term)
- **West Apartments**
Claire Powers (2-year term)
Carol Owen (2-year term)
Bob Regan (2-year term)

The following nominations for the 2024 Executive Committee have been received -

- President, Dale Meadowcroft, 1- year term
- Vice-President – open - Dennis requested that anyone willing to be considered come forward
- Secretary, Anne Hipp, 2-year term
- Assistant Secretary, Claire Powers, 1-year term
- Treasurer, Jim Smeltzer, 1-year term
- Assistant Treasurer, Charley Sproule, 2-year term

Elections will take place at the December meeting. There is still time for other candidates to present themselves to the Nominations/Elections Committee.

17. PARCR (C) Lowell Starling, Chair:

Charley Sproule mentioned the recently held PARCR meeting which featured challenges and innovations in the CCRC industry and recommended folks take a look at the website for more information. The next meeting will be held January 9 at Bethany Village in the Rife Center. The presenter, Professor Katherine Pierson, of the Dickinson School of Law, will speak on Residents Rights and Responsibilities in CCRCs.

Official Websites:

PARCR – PARCR.org. (Pennsylvania Alliance of Retirement Community Residents)
LeadingAge Pa – leadingagepa.org

18. Program (C) - Ann Swenson, Chair: Upcoming events include:

- November 18, 19 - Masterworks Symphony
- November 29 - Bethany Studs Breakfast @ Bistro
- November 30 - The First Noel @ American Musical Theater
- December 5 – The Glenn Miller Orchestra with special show, In the Christmas Mood
- December 6 – Senior Day Christmas Banquet @ Mount Asbury Retreat Center, Newville

19. Remembrance Garden (A) - Dale Meadowcroft, Chair: In October we installed 9 new bricks. Letters were sent to all donors confirming the installation. We also sent out four letters to the next of kin of residents who were reported to us two months ago.

20. Special Events (A) No report

21. Spiritual Life Enrichment (C) Don Shover: No report.

22. Wellness (C)- Ed Stevenson, Chair: no report. It was mentioned that there will be a Taizé advent service, December 6.

23. Wood Shop (A) - Joe Kearney and Ken Kieffer-Co-Chairs:

October proved to be a pretty slow month in the Woodshop with 4 lamp repairs and 2 minor things which brought in \$38. At the Fall Fair our table made \$232. We sold out of some of the smaller things. Beth Shank's bluebird houses were a big hit along with one of the skill games she made. A few of her bird feeding stations also sold nicely.

Ken Kieffer is considering holding another 6-week course in the New Year for those interested in joining the shop.

Open house – every Tuesday 10am till noon. Guests are welcome to stop in, bring items for repair or just to see the place.

Old Business: President Monte Avery congratulated all who worked on the recent record-setting BV Fair.

Joan Bretz, a newly elected Council member, has agreed to be BV Historian. If interested in helping with this endeavor, contact Joan.

New Business: None

Other:

Council member, Sandy Henry, shared several ideas for Christmas at Bethany and extending before and after the holidays including holiday hallway strolls throughout campus, caroling, and resident door wreath contests.

Another initiative is that Bethany Village, under the auspices of the Resident Life and Wellness Departments, and with the blessings of the administration and every associate, are presenting a campus-wide and clever concept called the Kevin Club. Any resident who is “home alone” for the holidays or, indeed, any social event of the year may make his or her reservation by saying, “Please put me with the Kevin Club!” You will find similar residents who will welcome you to their table...or bus...or whatever.

The first major event that you can count on as such a select group will be that of the Christmas Dinner gathering. The time and place will be announced and advertised through all the traditional Bethany avenues — morning announcements; the rolling TV screen (Channel 956), and ICON. Random reminders may also find their way to you. Remember, this is a new program and will improve with each “happening”! Please bear with us as we grow!

Ray Saunders, a Council member from the West Apartments, had 2 suggestions. He asked that representatives from each area consider having regular meetings with those they represent to hear concerns and objectives. The West has monthly meetings attended by 50 – 60 residents and others outside of the W. Apartments have asked to come.

Secondly, Ray noted that last month 30 folks signed up for a meal plan, while 61 residents spent more than the \$75 minimum, and averaged \$200+ in dining spending. There is savings of at least 15% with a meal plan and he noted that service and quality of food had improved in the past several months.

Kathy Salmon mentioned that we also need more associates in dining and throughout campus and encouraged all to actively promote employment at BV to friends and family, especially grandchildren.

Announcements:

Next Executive Committee Meeting: Tuesday, November 28, 1 p.m.

Next Residents' Council Meeting: Tuesday, December 5, 9:15 a.m.

Adjournment: Dennis Plymette made a motion to adjourn at 10:10 a.m., seconded by Bill Middendorf and carried unanimously.

Respectfully submitted,

Anne Hipp, Secretary



Residents' Council of Bethany Village

Statement of Activity January - December 2023

	TOTAL
Revenue	
13100 Unrealized Gain/Loss	
13101 National Financial	90.64
Total 13100 Unrealized Gain/Loss	90.64
13200 Investments - Interest	
13202 Money Market	72.36
Total 13200 Investments - Interest	72.36
13300 Investments - Dividends	
13301 National Financial	421.66
Total 13300 Investments - Dividends	421.66
43400 Direct Public Support	
43450 Individ, Business Contributions	
43451 Resident Life Library Donations	500.00
Total 43450 Individ, Business Contributions	500.00
Total 43400 Direct Public Support	500.00
46500 Fund Raising	
46505 Art Sales	477.00
46510 Jewelry	3,756.01
46520 Furniture	15,131.71
46530 Housewares	5,818.96
46540 Baked Goods	2,661.65
46550 Craft Sales	4,723.45
46560 Library Sales	50.00
46570 Knitting Sales	1,669.00
46580 Woodworking Sales	1,257.00
46590 Books/Puzzles	918.10
Total 46500 Fund Raising	36,462.88
Total Revenue	\$37,547.54
GROSS PROFIT	\$37,547.54
Expenditures	
60900 Business Expenses	204.00
62100 Contract Services	
621400 Instructors	
62142 Wellness	1,705.00
Total 621400 Instructors	1,705.00
Total 62100 Contract Services	1,705.00



Residents' Council of Bethany Village

Statement of Activity January - December 2023

	TOTAL
65000 Operations	
65040 Supplies	145.91
65050 Bank Service Charges	42.70
65060 Website Support	30.54
Total 65000 Operations	219.15
66000 GiftsExpenses	
66020 Associate Appreciation Gifts	3,850.00
Total 66000 GiftsExpenses	3,850.00
67000 Fund Raising Expense	
67040 BV Fair Expenses	1,538.27
Total 67000 Fund Raising Expense	1,538.27
68000 Budgeted Expense	
68010 Art Restoration	1,356.14
68055 Computer Supplies	32.00
68060 Courtesy Activities	72.61
68070 Craft Supplies	164.94
68110 Knitting	240.32
68120 Library Books/Supplies	3,000.00
68121 Resident Life Library Expense	49.77
Total 68120 Library Books/Supplies	3,049.77
68126 PARCR	60.00
68130 Porch Socials	1,381.04
68135 Railroad Club	700.00
68140 Residents' Council Expenses	307.15
68150 Music	
68151 Combined Chorus	568.63
68153 Men's Chorus	88.84
68154 Womens Chorus	234.74
Total 68150 Music	892.21
68165 Venture Series	500.00
68170 Woodworking Supplies	547.79
Total 68000 Budgeted Expense	9,303.97
Office Supplies & Software	94.03
QuickBooks Payments Fees	14.75
Total Expenditures	\$16,929.17
NET OPERATING REVENUE	\$20,618.37
NET REVENUE	\$20,618.37



Residents' Council of Bethany Village

Statement of Financial Position

As of October 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
12000 12000 Peoples Checking	70,674.16
12010 12010 Peoples Money Market	32,632.59
Total Bank Accounts	\$103,306.75
Other Current Assets	
13000 Investments	
13001 Investments - National Financial	10,933.96
13002 Investment - U.S. Treasury Bond	10,000.00
Total 13000 Investments	20,933.96
Undeposited Funds	0.00
Total Other Current Assets	\$20,933.96
Total Current Assets	\$124,240.71
TOTAL ASSETS	\$124,240.71
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
12040 Peoples Credit Card	-84.82
Total Credit Cards	\$ -84.82
Other Current Liabilities	
80010 Not Assigned	0.00
80020 BVRC RR Fund	5,061.07
80030 Garden Fund	3,981.48
80040 Vespers Fund	10,018.61
80050 Instrumental Music	530.37
80060 Library Fund	1,194.89
Total Other Current Liabilities	\$20,786.42
Total Current Liabilities	\$20,701.60
Total Liabilities	\$20,701.60
Equity	
30000 Opening Balance Equity	0.00
33000 Unrestricted Net Assets	82,920.74
Net Revenue	20,618.37
Total Equity	\$103,539.11
TOTAL LIABILITIES AND EQUITY	\$124,240.71



FOCUS ON THE LIBRARY

New in October 2023

BOOKS RECENTLY ADDED – OCTOBER 2023

REGULAR PRINT FICTION:

Hope Creek by Janet Dailey; c. 2022

Trophy Hunt by C.J. Box; c. 2004

The Rule of Law by John Lescroart; c. 2019

Mudbound by Hillary Jordan; c. 2008

LARGE PRINT FICTION:

The Gate House by Nelson DeMille; c. 2008

The Heirloom by Beverly Lewis; c. 2023

Paradise Peak by Janet Dailey; c. 2020

Second Act by Danielle Steel; c. 2023

The Heirloom by Beverly Lewis; c. 2023

The Exchange by John Grisham; c. 2023

Blessing of the Lost Girls by J.A. Jance; c. 2023

Then She Was Gone by Lisa Jewell; c. 2017

LARGE PRINT MYSTERY:

Detective by Arthur Hailey; c. 1997

While Justice Sleeps by Stacey Abrams; c. 2021

Murder Boogies with Elvis by Anne George; c. 2021

Judgment Prey by John Sandford; c. 2023

REGULAR PRINT BIOGRAPHY:

Edison by Edmund Morris; c. 2019