



Residents' Council Minutes

December 5, 2023

bvrescoun.org

Council Members*: Monte Avery, Harry Boswell, Judith Clovsky, Bob Gasull, Ida May Heidecker, Sandy Henry, Kay Hess, Bill Middendorf, Susan Moeslein, Dennis Plymette, Claire Powers, Anna Mae Roof, Ray Saunders, Charley Sproule, Melissa Stock(E), Ann Swenson, Ron Wolf

Officers*: President Monte Avery, Vice President Bob Gasull, Treasurer Dale Meadowcroft, Assistant Treasurer Charley Sproule, Secretary Anne Hipp, Assistant Secretary Judith Clovsky

*E =Excused Absence; U =Unexcused Absence

Visitors: Joan Bretz, Maria Laterra, Carol Owen, Carol Pennington, Maggie Pepe, Bob Regan, Jim Smeltzer, Tom Usiadek, Ginny Wilt

Administrative Report: Brian Grundusky: Brian was away.

Call to order: The meeting was called to order at 9:05 am by President Monte Avery, who asked for a moment of silence for those in attendance to think pleasant thoughts.

Minutes from November 7, 2023. Motion to accept was made by Sandy Henry, seconded by Claire Powers, and approved unanimously.

Correspondence: None

Financial Report: Dale Meadowcroft, Treasurer, submitted the Statement of Activity and Statement of Financial Activity as of November 30. For details, see attached Statements. Dale gave an overview of both statements and noted that there are funds to carry us over in the event we are not able to have the usual 2 BV Fairs due to Phase III construction. Fundraising brought in \$36,712.88 during the year. A motion to accept was made by Dennis Plymette, seconded, and approved.

Reports by Committees (C), Activities (A) and Clubs (CL)

1. Art (C) - Marcia Marsh, Chair:

The Art Committee East has begun preparing another production with music and paintings for BV residents. The performance is scheduled for February 29, 2023, 7:00 pm in the Rife Center with refreshments available. This will be the group's third production. The last one having been held in February 2020 (Four Seasons).

2. Audio-Visual (C) – Bob Brommer, Chair:

2023 saw a marked increase in activities on campus, both in-house and outside entities, requiring the assistance of the AV Committee.

- We had an excellent “Venture Lecture” series for which, along with our honorary committee member, Maria Laterra, we were able to provide AV and IT assistance.
- We continued to provide the live broadcast of the Sunday Vespers service to the campus over channel 956.
- A major responsibility of the committee is broadcasting the Morning Announcements. Jim Wilt, Tracy Olsen, Art Mauk, and the Committee Chair have the responsibility of broadcasting this program. Thanks to Jim, Tracy, and Art for their dedication to this job. It is especially difficult now since Art is having some medical issues. We wish him well and are praying for his total recovery.
- We welcome new member Harry Boswell and look forward to new challenges in 2024.

3. Audit (C) – Dennis Plymette, Chair: No report.

4. Benevolence Fund (C) - Ginny Wilt and Kay Hess, Co-Chairs:

On November 10, 2023, the Vesper Benevolent committee held its annual meeting. The ten local charities supported through the Benevolent Fund in 2022 were approved for support through 2024. The generosity of our residents will leave a positive impact on our surrounding community.

With a unanimous decision by the Vesper Committee, checks in the amount of \$1,000 will be issued to each of the 10 charities in early December. The Vesper Benevolent account carryover balance into 2024 will be approximately \$1200.

An end of year article is included in the December Scoop, thanking all residents for their generous donations which impacts the outside community.

5. Bethany Village Fair (C) - Kathy Salmon, Chair: no report.

6. Bylaws Committee (SC) - Monte Avery, President: no report.

7. Campus Outreach (A) - GraceAnn Steckbeck, Chair:

Status of Vacancies:

Center Rental	0
Court Apartments	6 available, 1 contracted
West Apartments	3 available, plus Mktg. Office, 4 contracted
East Cottages	1 contracted, 1 accepted
West Cottages	0 available
Estate Homes	0 available

Completed Moves:

Center Apartment	1
Court Apartments	0
West Apartments	1
East Cottages	0
West Cottages	0

8. Courtesy (A) - Kay Hess, Chair:

22 Get Well cards and 2 Sympathy cards were sent in November.

9. Dining Services (C) - Dale Meadowcroft, Chair:

We are excited about the progress dining has made since the addition of Executive Chef Seth. There were 135 happy diners for the Thanksgiving buffet. Meals and attendance have improved in Springfield's dining room.

Our next scheduled meeting will be the third Tuesday of January.

10. Executive Committee (SC) - Monte Avery: No report.

11. Facilities (C) - Bob Gasull, Chair: Highlights of 11/28 Facility Report (Mark Ruiz) and following Facility Committee Meeting.

- Staffing (Maintenance, - 4; Housekeeping, - 7; Transportation, -5. **Bethany Residents may apply for work in these positions.**
- Blackout curtains for the Rife Center is proceeding, as is expansion of the Rife Center kitchen.
- Rife Center AV System replacement is in progress.
- West Apartment Door #64 – Black snow fence will be installed to control blowing leaves.
- West Apartment thermostat status – 107 replaced, 31 remaining.
The carpet in West Apartment Commons room is to be replaced on December 4.

- Reemphasized that **the best way to notify Facilities Department of problems/requests is via email to BVfacilities@asbury.org.**

Facilities (continued)

Selected items presented by Committee members.

- New thermostat's function and different sounds – Putting new thermostat on an old base causes some of these differences.
- Who is responsible for changing batteries, correcting time of clocks in West Apt. Common areas? The Facilities Department will replace.
- No decision has been made to date on the type of lock to be used for replacement in Independent Living dwellings – card or fob.
- Discussion of need for progress in installing lighting control, automatic doors, etc. to help our disabled residents.
- Suggest that another mowing of campus needed to mulch growing grass and remaining leaves.

12. Garden Club (CL) -Cindy Lindsay, Chair:

The Garden Club will have their annual planning meeting on Wednesday, January 30th at 1:00. Club members and other interested residents are invited to attend. If you have any questions regarding the meeting or the club, contact Cindy Lindsay.

13. IT (A) - Maria Laterra, Chair: No report.

14. Library (C) - Ellie Meadowcroft, Chair:

In November, 15 books were added, 2 regular print and 13 large print. (For details see attachment).

15. Model Railroad (CL) - Tony Wright, Chair:

There were 1,112 attendees to the Garden Train that ran regularly from May to September and the Night Train on October 5.

The Christmas Train was successfully set up on November 15 for everyone's enjoyment and will continue to run until January 4. Thanks to the Facilities personnel for bringing the platforms to the lobby from storage and to the club members and several new members who completed the set-up.

The Club was asked if we wanted to display the houses on the Christmas platform in the curio cabinets at door 64. After teardown, we will place them in those cabinets as a temporary display. There may be a curio cabinet in the East vestibule we could utilize.

16. Nominations/Elections Committee (SC) - Dennis Plymette, Chair:

The following nominations for the 2024 Executive Committee have been received and put forth by the Nominating Committee -

- President, Dale Meadowcroft, (2024)
- Vice-President, Bob Regan, (2024, 2025)
- Secretary, Anne Hipp, (non-voting - 2024, 2025)
- Assistant Secretary, Claire Powers, (2024)
- Treasurer, Jim Smeltzer, (non-voting – (2024)
- Assistant Treasurer, Charley Sproule, (2024 – 2025)

No other nominations were received. Motion was made to elect the presented slate by Sue Moeslein, seconded by Bill Middendorf and those put forth were elected unanimously.

17. PARCR (C) - Lowell Starling, Chair:

Charley Sproule presented news from PARCR. The next meeting will be held January 9 at Bethany Village in the Rife Center. The presenter, Professor Katherine Pierson, Dickinson School of Law, will speak on Resident’s Rights and Family Concerns in CCRCs. Those wishing to stay for lunch must sign up in advance. It is not necessary to have lunch. Details pertaining to this meeting will be forthcoming, and details of future PARCR meetings with a complete description can be found on page 19 of the December Scoop.

Official Websites:

PARCR – PARCR.org. (Pennsylvania Alliance of Retirement Community Residents)

LeadingAge Pa – leadingagepa.org

18. Program (C) - Ann Swenson, Chair:

Upcoming events include:

- December 12 (Tuesday) and December 13 (Wednesday), Babes Breakfast at the Bistro, 9 AM
- December 14, A Christmas Carol at Dutch Apple
- December 15, Susquehanna Chorale at Messiah University
- December 17, Christmas at Fort Hunter
- December 20, Christmas Lights Ride
- December 21, Lunch at Infusions Restaurant in Lancaster
- December 28, Studs Breakfast at the Bistro, 9 AM
- December 31, New Year’s Dance, Rife Center, 7 – 9 PM

19. Remembrance Garden (A) - Dale Meadowcroft, Chair

We received 2 thank you cards from donors in November. We neither did nor will send out letters to next of kin during November and December as the holiday period can be distressing to those who have recently lost loved ones. Letters will resume in February.

20. Special Events (A) - No report

21. Spiritual Life Enrichment (C) - Don Shover: No report.

22. Wellness (C) - Ed Stevenson, Chair:

- Fitness room closure December 8 – January 1.
- Pool closure December 16 – January 1.
- Still working on dates for the pool flooring to be replaced in 2024.
- Working on finalizing some details regarding this, but we will have a satellite fitness room option for people to use during the fitness room closure.
- Winter session begins January 1.
- New Well-Being programming will be coming in 2024, details to be finalized.
- Angela Tirado (Brain Health Coach) is working on the last few training sessions she needs to start the Brain Health Program in the beginning of the new year.

Below is December 5 information regarding fitness center closing and temporary options.

December Closing

Dear Fitness Room and Pool Users,

As you are aware, we have upcoming construction that will affect access to the pool and fitness room. We would like to share with you a temporary fitness room option.

Location & Accessing the Room

We will be closing off one third of the Multi-Purpose room on West to set up a temporary fitness room. Those living outside of the West apartments will either need to come in West Door #1 or enter from door 47B. You will go up the steps or elevator by the clock tower. Once off the elevator, walk down the right hallway past the computer lab. The first door past that will be the temporary fitness room.

Equipment for the room & Workouts

We will have three Nusteps, a recumbent bike, mat table, and for strength exercise, we will have a combination of dumbbells, tubing and kettle bells.

We will also be developing a circuit for you to use, if you would prefer.

23. Wood Shop (A) - Joe Kearney and Ken Kieffer - Co-Chairs:

In November, a few repairs, mainly on lamps and small tables, brought in a total of \$40 for petty cash and \$30 for the Residents' Council.

Some members are working on individual projects, such as Beth Shank (charcuterie boards and bird feeders). Beth also helped a lady resident erect a movable kitchen island which she had purchased. The two worked 4 hours on it. Leroy Weaver turned a bowl and Joe Kearney made some new "T" puzzles to be sold at the next fair. Time was also spent cleaning up. Ken Kieffer will conduct another 6-week course for those wishing to join the shop and learn how to operate the machinery, etc. Pending enough enrollment, classes will begin in early January. Open house – every Tuesday 10am till noon. Guests are welcome to stop in, bring items for repair or just to see the place. The Shop does not have the necessary equipment to handle large refinishing jobs. There are other businesses nearby that do that type of work.

Old Business:

- Joan Bretz, a newly elected Council member, has agreed to be BV Historian. If interested in helping with this endeavor, contact Joan.
- By-laws revision: Dale Meadowcroft

Several sentences were inadvertently omitted when the recently passed, revised By-laws were posted on the Residents' Council website. These sentences were added, along with a footnote. A few sentences were moved. The only change to the By-laws is the provision that will add an elected Council member to the Executive Council for the 2 members of the EC not elected (current position of Secretary and Treasurer).

Motion made by Dennis Plymette to approve the By-laws as corrected, Sandy Henry seconded, and the motion was carried unanimously.

New Business:

Newly elected Treasurer, Jim Smeltzer, a former CPA was introduced.

Review of 2024 Budget: Dale Meadowcroft

Highlights:

Dale explained that the revenue for the budget presented represents about half of the actual money raised by the Council in 2023. The reason for this is that we do not know if we will be able to have 2 BV Fairs in 2024 (Phase 3 construction). Under expenditures, Dale pointed out that there is a possibility of partnering with HACC or a small college for a 3-week course to train CNAs at a cost of several thousand dollars, money that would be recouped quickly by the savings of not having to pay for contract services. Noting that there was a negative number under net revenue, Dale said that both he and incoming Treasurer, Jim Smeltzer, were comfortable with this, given the variables. The Budget is attached.

Motion to approve the budget was made by Dennis Plymette, seconded by Claire Powers, and approved unanimously.

Review of existing committee chairs: Anne Hipp

The secretary reported that all current chairs had responded that they would be continuing in 2024.

Other:

Margaret Pepe, new president of the Ecology Team announced that the group is sponsoring a program on recycling (what can and cannot be recycled). **The program will be December 14, 1 PM in the Rife Center.**

The Ecology Team recently sponsored a showing of The Letter, concerning climate change, which was attended by 78 people.

Announcements:

Next Executive Committee Meeting: Tuesday, December 26, 2023, 1 p.m.

Next Residents' Council Meeting: Tuesday, January 2, 2024, 9:15 a.m.

Adjournment: Dennis Plymette made a motion to adjourn at 10:10 a.m., seconded by Bill Middendorf and carried unanimously.

Respectfully submitted,

Anne Hipp, Secretary

RESIDENTS COUNCIL OF BETHANY VILLAGE

Budget Overview: Budget_FY24 - FY24 P&L

January - December 2024

	TOTAL
Revenue	
13200 Investments - Interest	0.00
13202 Money Market	110.00
Total 13200 Investments - Interest	110.00
43400 Direct Public Support	0.00
43450 Individ, Business Contributions	0.00
43451 Resident Life Library Donations	500.00
Total 43450 Individ, Business Contributions	500.00
Total 43400 Direct Public Support	500.00
46500 Fund Raising	0.00
46505 Art Sales	300.00
46510 Jewelry	1,800.00
46520 Furniture	9,000.00
46530 Housewares	3,000.00
46540 Baked Goods	1,300.00
46550 Craft Sales	2,500.00
46560 Library Sales	50.00
46570 Knitting Sales	800.00
46580 Woodworking Sales	500.00
46590 Books/Puzzles	400.00
Total 46500 Fund Raising	19,650.00
Total Revenue	\$20,260.00
GROSS PROFIT	\$20,260.00
Expenditures	
60900 Business Expenses	204.00
62100 Contract Services	0.00
62130 Entertainment	0.00
62131 Assisted Living	2,000.00
62133 Skilled Care	2,200.00
Total 62130 Entertainment	4,200.00
621400 Instructors	0.00
62142 Wellness	4,000.00
Total 621400 Instructors	4,000.00
Total 62100 Contract Services	8,200.00
65000 Operations	0.00
65020 Postage, Mailing Service	60.00
65040 Supplies	200.00
65060 Website Support	200.00
Total 65000 Operations	460.00
66000 GiftsExpenses	0.00
66020 Associate Appreciation Gifts	2,000.00
Total 66000 GiftsExpenses	2,000.00

RESIDENTS COUNCIL OF BETHANY VILLAGE

Budget Overview: Budget_FY24 - FY24 P&L

January - December 2024

	TOTAL
67000 Fund Raising Expense	0.00
67040 BV Fair Expenses	1,000.00
Total 67000 Fund Raising Expense	1,000.00
68000 Budgeted Expense	0.00
68010 Art Restoration	1,200.00
68030 Care Assurance	1,000.00
68060 Courtesy Activities	120.00
68070 Craft Supplies	350.00
68110 Knitting	350.00
68120 Library Books/Supplies	3,000.00
68121 Resident Life Library Expense	500.00
Total 68120 Library Books/Supplies	3,500.00
68126 PARCR	60.00
68130 Porch Socials	2,500.00
68135 Railroad Club	700.00
68140 Residents' Council Expenses	300.00
68150 Music	0.00
68151 Combined Chorus	300.00
68153 Men's Chorus	150.00
68154 Womens Chorus	250.00
Total 68150 Music	700.00
68165 Venture Series	800.00
68170 Woodworking Supplies	700.00
Total 68000 Budgeted Expense	12,280.00
Office Supplies & Software	100.00
QuickBooks Payments Fees	20.00
Total Expenditures	\$24,264.00
NET OPERATING REVENUE	\$ -4,004.00
NET REVENUE	\$ -4,004.00



Residents' Council of Bethany Village

Statement of Financial Position

As of November 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
12000 12000 Peoples Checking	60,131.34
12010 12010 Peoples Money Market	32,640.37
Total Bank Accounts	\$92,771.71
Other Current Assets	
13000 Investments	
13001 Investments - National Financial	11,229.87
13002 Investment - U.S. Treasury Bond	10,000.00
Total 13000 Investments	21,229.87
Undeposited Funds	0.00
Total Other Current Assets	\$21,229.87
Total Current Assets	\$114,001.58
TOTAL ASSETS	\$114,001.58
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
12040 Peoples Credit Card	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
80010 Not Assigned	0.00
80020 BVRC RR Fund	4,895.26
80030 Garden Fund	3,981.48
80040 Vespers Fund	1,068.71
80050 Instrumental Music	530.37
80060 Library Fund	1,244.72
Total Other Current Liabilities	\$11,720.54
Total Current Liabilities	\$11,720.54
Total Liabilities	\$11,720.54
Equity	
30000 Opening Balance Equity	0.00
33000 Unrestricted Net Assets	82,920.74
Net Revenue	19,360.30
Total Equity	\$102,281.04
TOTAL LIABILITIES AND EQUITY	\$114,001.58



FOCUS ON THE LIBRARY

New in November 2023

BOOKS RECENTLY ADDED – NOVEMBER 2023

LARGE PRINT FICTION:

The Heaven & Earth Grocery Store by James McBride; c. 2023

The Silent Wife by A.S.A. Harrison; c. 2013

The Last House on the Street by Diane Chamberlain; c. 2021

The Beekeeper of Aleppo by Christy Lefteri; c. 2019

Remarkably Bright Creatures by Shelby Van Pelt; c. 2022

The Ways We Hide by Kristina McMorris; c. 2022

The Edge by David Baldacci; c. 2023

The Secret by Lee Child and Andrew Child; c. 2023

Christmas at the Cupcake Café by Jenny Colgan; c. 2012

REGULAR PRINT MYSTERY:

The Long Way Home by Louise Penny; c. 2014

The Nature of the Beast by Louise Penny; c. 2015

LARGE PRINT MYSTERY:

12 Months to Live by James Patterson and Mike Lupica; c. 2023

The Magnolia Palace by Fiona Davis; c. 2022

Wrongful Death by Robert Dugoni; c. 2009

Let It Crow! Let It Crow! Let It Crow! by Donna Andrews; c. 2023

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Maplewood Resident Council Minutes
November 28th, 2023

Residents Present: Fran Doster, Anna Ford, Pat Lally, Mary Ann Cieslar, Audrey Brown, Flo Fajt, Peg James, Christina Hoffman

Staff Present: Bridget Walling (Administrator), Laura Prietz (Director of Therapeutic Recreation), Tiara Hall (Therapeutic Recreation), Michelle Pryzie (Maplewood Social Worker)

Michelle welcomed residents to the meeting.

Resident Right/House Rule

Michelle shared the following:

- Resident Right #6: A copy of the resident's rights and complaint procedures shall be given to the resident and, if applicable, the resident's designated person upon admission.
- House Rule #3: CURFEW: There are no restrictions. Residents should enter through Door 21. The doors are locked in the evening and on weekends. Push the doorbell identifying yourself and the front desk will unlock the door allowing entrance. Please use the Sign In/Sign out sheet. When leaving, a resident whose medicines are in the custody of Bethany Village should notify the nursing staff so medicines to be taken during this leave of absence may be taken with him or her.

Recreation

Laura shared the following on behalf of the Therapeutic Recreation team:

- Introduced Tiara, who started on November 20th, to the group and Tiara stated how excited she is to be working at BV and is looking forward to meeting everyone!
- December Events:
 - 12/1/23: BV Resident's Chorus Christmas Program in Oak Terrace @ 2:00pm.
 - 12/5/23: June Minaya will be hosting another Art Workshop

- 12/5/23: Ric Todd will be performing a Holiday Music Program in Oak Terrace @ 2:30pm
- 12/12/23: Bonnie Koones Holiday Program in Oak Terrace
- 12/22/23: Holiday Meal in Springfield's
- 12/28/23: Happy Hour

Administration

Bridget shared the following on behalf of Administration:

- Staffing:
 - One full-time LPN night shift Baylor opening. There are already a few applicants for this position.
 - Night shift RA position open.
- Occupancy:
 - We are at 100% occupancy and currently have a waiting list.
- Director of Nursing (DON) Update:
 - Jeanne Mummert's last day is 12/1/23 and new DON, Jessica Wenner, will be starting today.
 - A memo will be sent to residents as well as to POA's to notify of this change.
- Covid Updates:
 - Covid cases in our area are rising.
 - We have had a few associates and residents test positive recently, but all are recovering well!
 - We continue to test residents and associates if they are presenting with symptoms or are around a close contact who tested positive.
 - Covid Vaccines were done in November with the exception of a few residents who will be getting the vaccine soon.
 - A resident questioned how long the waiting period is if you have had Covid recently.
 - Bridget shared that there is usually a waiting period of 30 days until you can get the vaccine, however, we should always consult the physician first.
- Maplewood is currently preparing for the annual Department of Human Services inspection.

- This includes chart review, med cart review, site inspection, resident interviews.
- Reminder to residents: all medications and treatments, including over the counter meds, must be kept in the locked drawer in the apartment and must have a physician order.
- Housekeeping updates: No concerns.
- Next Dining Committee Meeting: Tuesday, December 12th, at 1:15pm in the MapleTown (3rd floor) dining room.

Next Resident's Council Meeting:
There will be no meeting in December. The
next meeting will be Tuesday, January 30th,
2024.

SugarMaple (2nd floor) Activity Room