



Residents' Council Minutes

February 6, 2024
bvrescoun.org

Council Members*: Harry Boswell, Joan Bretz, Mary Darden, Ida May Heidecker, Dale Meadowcroft, Bill Middendorf, Carol Owen, Carol Pennington, Dennis Plymette, Claire Powers, Bob Regan, Anna Mae Roof (U), Ray Saunders, Charley Sproule, Ann Swenson, Tom Usiadek, Ron Wolf

Officers*: President Dale Meadowcroft, Vice President Bob Regan, Treasurer Jim Smeltzer, Assistant Treasurer Charley Sproule, Secretary Anne Hipp, Assistant Secretary Claire Powers

*E =Excused Absence; U =Unexcused Absence

Visitors: Judith Clovsky, Ann Marie Judson, Kathy Salmon, Don Shover, Jill Smeltzer, Ed Stevenson

Call to order: The meeting was called to order at 9:30 am by President Dale Meadowcroft

Moment of Silence: A moment of silence was observed for “thankful for what we have”.

Administrative Report: Brian Grundusky:

- Covid – BV is in a good place after a minor, anticipated post-holiday spike.
- Financial – 2023 was a very good year. A key driver was occupancy and residents were thanked for their referrals. Final figures will be available later in the month. We will need to keep an eye on the costs of contract labor. Filled positions in Housekeeping and Dining are improving.
- Pulse survey, a short questionnaire following up on last summer’s survey, will allow BV to look at key areas for feedback.
- March Community Update will have a financial theme.
- Brain health project – anticipated target date for construction to begin is February 16-26.
- Rife Center kitchen project – to begin late February/early March.
- Security concerns/West Apartments. An incident involving property has occurred and BV is working with Lower Allen Township. The investigation is ongoing. The

anticipated electronic locking system should begin in the next 2 – 3 weeks. **Post Meeting Update, one of the reported issues was resolved as items were discovered and not missing**

- Thanks were extended to Brian and Dale, following their contacting the township about the Wilson/Bethany Dr. traffic light that intersects Wesley to request extended timing of the green light on Wilson/Bethany. This was done promptly. A greater police presence at the intersection has also been requested.

Minutes from January 5, 2024, with correction to Courtesy Committee, where numbers were transposed. Motion to accept amended Minutes was made by Joan Bretz, seconded by Bill Middendorf and accepted.

Correspondence: Thank you notes were received for a microphone/speaker system purchased by the Residents' Council for The Oaks and training provided by Ray Saunders. The system, identical to one purchased last year by the RC for use throughout Residential Living, is being used for church services, bingo and other programs and enables listeners to hear better. More notes were received from Associates for checks they received from the Associate's Appreciation Fund, including one stating the recipient was "grateful to be able to work with such great residents at BV."

Financial Report: Jim Smeltzer, Treasurer: Statement of Financial Position and of Profit and Loss for January 2024 were submitted. For details, see attached Statements. 2023 was declared a great year from a financial standpoint.

Reports by Committees (C), Activities (A) and Clubs (CL)

1. Art (C) - Marcia Marsh, Chair: No report.

2. Audio-Visual (C) – Bob Brommer, Chair: No report.

3. Audit (C) – Dennis Plymette, Chair: No report.

4. Benevolence Fund (C) - Ginny Wilt and Kay Hess, Co-Chairs: No report.

5. Bethany Village Fair (C) - Kathy Salmon, Chair:

In case Phase 3 does not begin, a tentative date for a Fall Fair has been scheduled for October 11 and 12.

Because the Fair reaches more than BV residents and associates, the Fair provides an opportunity to market Bethany Village to the broader community. Plans are underway to determine the best way to do this. More to come!

6. Bylaws Committee (SC) - Bob Regan, Chair: No report.

7. Campus Outreach (A) - GraceAnn Steckbeck, Chair:

Status of Vacancies:

Center Rental	0
Court Apartments	8 available,
West Apartments	Marketing Office only. 1 contracted.
East Cottages	1 available, 2 contracted.
West Cottages	0 available
Estate Homes	0 available

Completed Moves:

Center Apartment	0
Court Apartments	3
West Apartments	7
East Cottages	1
West Cottages	0

Current Resident Count:

Assisted Living	99
Skilled Nursing	66
Independent Living	<u>497</u>
Total	662

8. Courtesy (A) - Kay Hess, Chair:

14 Get Well cards and 2 Sympathy cards were sent in January.

9. Dining Services (C) - Dale Meadowcroft, Chair: Highlights from the January 16, 2024 meeting follow.

Dustin announced that dining staff is at the highest level since before COVID. The February issue of The Scoop has introduced new dining staff members. Most notable are Alex Ramos, the new Bistro manager and a new cook for the Collegiate Café and Assisted Living. Because of the increase in staffing, we are now able to have good support in the various dining venues and, as of January, have started taking meal orders at the table in Springfield's.

The next several months will be quite busy with reconstruction in several dining venues. For the most part, the largest impact will be Springfield's, with the Collegiate Café providing service for dinner during the renovation. There will also be additional space added to the kitchen at the Rife Center that will enable larger campus-wide meals to be prepared and served directly from that kitchen.

Lisa de Vries asked that the trash receptacles in the Collegiate Café be marked appropriately for recycling. After some discussion, which included the recent change in acceptable recycling items from Republic, the consensus was that everything should be considered as trash.

Other requests and comments from committee members:

- That financials be provided to the Dining Committee for each dining venue. Dustin agreed to provide this information at future meetings.
- Kara was thanked for keeping the various dining menus current on Icon.
- Appreciation for the manner in which Dining services handled the unexpected large crowd for a recent funeral reception in the Rife Center was expressed.
- A request was made to the Bistro management to consider returning to the practice of ordering evening meals at the podium rather than the cash register.
- Dale Meadowcroft shared a vision that after renovations we begin the practice of an all-campus buffet once a month in the Rife Center.

10. Executive Committee (SC) - Dale Meadowcroft, President, and Chair: No report.

11. Facilities (C) - Dale Meadowcroft, Chair: Mark (Ruiz) reported on staffing. He is still 4 short in maintenance, 5 short in housekeeping and 5 short in transportation.

- The micro farm, which is now at home in The Oaks, is delayed because of the recent pipe breakage.
- Electronic locks for apartment doors have been delivered, cables are being run and installation should begin soon.
- Sinkholes have been identified and the project is in motion for repair.
- SARA testing: Mark is trying to institute a process that will enable his department to periodically check the devices and come to residents for battery replacement.
- HVAC filters: scheduled to be changed in West cottages next.
- LED light bulbs in West apartments have been completely installed.
- Thermostats in West apartments have been replaced.
- Snow removal: First priority is keeping streets clean for access of emergency vehicles, followed by residential driveways, with the third priority being clearing cars parked in reserved parking spots. Snow will be removed from those cars outdoors if snowfall is greater than 3 inches.

12. Garden Club (CL) - Cindy Lindsay, Chair: No report.

13. Historian (C) - Joan Bretz, Chair: A great deal of the month was involved with considering the objectives of the committee and how to accomplish them.

- Prepared article for February Scoop with the objective of attracting committee members, especially photographers
- Began to contact other Asbury communities to learn what their procedures are for conserving the history of those communities

- Held “brainstorming” meeting with several BV residents – both RC members and non-members, which included discussion on topics such as:
 - ~ What to include in yearbook of BV events
 - ~ How to solicit photos for yearbook
 - ~ How best to preserve yearbook contents
 - ~ Whether to take action on previous yearbooks to better preserve them
 - ~ Whom to contact for information on BV’s history in addition to existing yearbooks

The committee would welcome assistance!

14. IT (A) - Maria Laterra, Chair: No report.

15. Library (C) - Ellie Meadowcroft, Chair: In December 2023 and January 2024, 18 books were added, 4 regular print and 14 large print. The Library Committee met in January to discuss book ordering and the cart of books for Assisted Living.

16. Model Railroad (CL) - Jim Wilt, Chair:

The BVMRRC continues to meet in the SPDR on the first Thursday of each month at 1 pm.

- The Oaks train layout was built by the railroad club for residents and visitors to enjoy. It had 1039 activations for 2023, an average of 86 activations per month.
- The foot activation pedal on the N scale train in the East breezeway was found to be defective. Platform manager, Harv Huth, reinstalled the push button to start the trains.
- Jim Long, a member of the club for many years, will be moving to BV to an East cottage soon.
- The Christmas Train was put in hibernation until later this year. Thanks to Tony Wright and his crew for taking down the display with TLC.

17. Nominations/Elections Committee (SC) - Dennis Plymette, Chair: No report.

18. PARCR (C) - Lowell Starling, Chair:

Next PARCR Quarterly Meeting, April 10, 2024 and held at SpiriTrust Lutheran, the Villages at Sprengle Drive in York. The keynote address will be on CCRC Finance 101 to help us understand the finances of our communities, and the speaker will be Amy Castleberry, from Ziegler, a private investment bank specializing in healthcare, senior living, and education finances of our communities.

We are reinstating the Bethany Village PARCR Committee, established 5 years ago under the auspices of the Residents’ Council. It has been dormant the past three years, but we want to use it to engage more BV residents and identify ways our residents can get more value from PARCR. Claire Powers has agreed to chair this committee, so please give her your support.

You do not have to be a PARCR member to attend the in-person meetings. However, PARCR individual memberships are only \$20/year, and you can find registration materials at

PARCR.org. For the \$20 you get access to all the legislative and regulatory information published by PARCR in conjunction with the LeadingAge PA and the PARCR Post newsletter.

PARCR – PARCR.org. (Pennsylvania Alliance of Retirement Community Residents)
LeadingAge Pa – leadingagepa.org

19. Program (C) - Ann Swenson, Chair:

Upcoming events include:

- February 19. Snow tubing @ Ski Roundtop.
- February 23, Carlisle Army Barracks for Great Decisions.
- February 28, Bethany Studs at the Bistro
- March 1, Lower Dauphin High School presents Into the Woods
- March 2, The music of ABBA @ Harrisburg Pops
- March 3, The Irish Tenors @ Luhr's Center in Shippensburg
- March 4, Homeward Bound @ The Dutch Apple in Lancaster
- March 6, Philadelphia Flower Show
- March 8, Infusions Restaurant, Lancaster Culinary School
- March 14, The Adams Family @ The Dutch Apple in Lancaster

20. Remembrance Garden (A) - Dale Meadowcroft, Chair. The committee has received requests for two bricks and has sent out nine letters to next of kin in January. New bricks will be ordered in March for spring installation.

21. Special Events (A) - No report

22. Spiritual Life Enrichment (C) - Don Shover:

Excerpts from the January 17 Spiritual Life Enrichment Committee Meeting:

- Chaplain Brand Eton reported that plans to increase chaplain service hours with the addition of second part-time person are on hold currently.
- Lent and Easter services were reviewed and noted. Due to the early Lent and Easter schedule this year, it was decided that a special pre-Lent worship service would not be scheduled
 - ~Ash Wednesday, February 14
 - ~Palm Sunday, March 24
 - ~Maundy Thursday, March 28
 - ~Good Friday, March 29
 - ~Easter Sunday, March 31

The special worship services for deceased residents were discussed. One service will be scheduled on All Saints' Sunday, November 3.

Don spoke after delivering his report at the meeting, saying that the committee does more than scheduling worship services. They recognize the importance of music and arts to well-being and

are looking to promote activities such as the Woman's and Men's Chorus, to the wider community.

23. Wellness (C) - Ed Stevenson, Chair:

The Wellness Committee is looking forward to the launch of Asbury's Kinnections Brain Health Program February 8.

24. Wood Shop (A) - Joe Kearney and Ken Kieffer - Co-Chairs:

There wasn't too much activity in the shop this past month. A few of the members worked on their own projects, such as Beth Shank making a couple of bluebird houses, Ken Kieffer making a two-tone cutting board, Joe Kearney turning a new bowl on the lathe and Ed Ravizza making a miniature privy for the outdoor RR Garden. Ed also began making a Little Free Library for the Garden Club.

Ken Kieffer held 4 classes for those wishing to join the shop and after 1 or 2 more, we will welcome 5 new members, each of whom is making their own two-tone cutting board.

Remaining activity centered around repairs such as picture frames, clothes poles, an antique sewing box, a chest drawer, and a magazine stand. These repairs brought in donations of \$55, \$20 of which went to the Residents' Council.

And the usual reminder that the Shop is open every Tuesday from 10 AM until noon to greet visitors and accept items for repair.

That's my story, and I'm sticking to it!

Old Business: Dale Meadowcroft: Follow up on Volunteers and Committees/meeting with Justin and Kristen

Dale has been in contact with committee chairs, as well as Justin and Kristen, hoping to implement his vision for BV, that of reaching out within and in the wider community. Kathy Salmon, head of the BV Fair, would like to put out brochures and handouts for those attending the Fair to let them know what we are about. Dale praised the far-sighted vision and outreach of Don Shover, who had spoken earlier of the power of music and of reaching out to a community member, who has now become a member of the chorus. This is an example of how we can make a difference by reaching out.

New Business: Dale Meadowcroft:

- Designation of new committee for volunteer support
Carol Owen, who has expressed an interest in getting new residents involved in campus life, will be the chair of this committee. Carol would like representatives from each of the 4 residential areas to join her. She is looking for people who enjoy communicating with others and asks anyone knowing of such folks to contact her by e-mail or phone.

- PARCR
Claire Powers is the new Chair of PARCR and was thanked for her willingness to do this.
- Facilities
Dale and Ray have not been successful in finding a new chair for Facilities. If interested, please contact Dale, who will remain as chair until a replacement is found. (Immediately following the meeting Carol Pennington volunteered to chair the facilities committee.)
- Luminaries/Care Assurance request for support
This is a request for help with luminaries and publicity that we will follow up on during the coming Christmas season. This was the first year for this project and not all understood how it tied into Care Assurance.

Other: None

Announcements:

Next Executive Committee Meeting: Tuesday, February 27, 2024, 1 pm.

**Next Residents' Council Meeting: Tuesday, March 5, 2024, 9:30 a.m.
Please note change of time to 9:30 for future RC meetings**

Adjournment at 10:35.

Motion to adjourn made by Dennis Plymette. Seconded by Claire Powers

Respectfully submitted,

Anne Hipp, Secretary

RESIDENTS COUNCIL OF BETHANY VILLAGE

Statement of Financial Position

As of January 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
12000 12000 Peoples Checking	62,333.45
12010 12010 Peoples Money Market	54,824.95
Total Bank Accounts	\$117,158.40
Other Current Assets	
13000 Investments	
13001 Investments - National Financial	0.00
13002 Investment - U.S. Treasury Bond	0.00
Total 13000 Investments	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$117,158.40
TOTAL ASSETS	\$117,158.40
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
12040 Peoples Credit Card	213.63
Total Credit Cards	\$213.63
Other Current Liabilities	
80010 Not Assigned	0.00
80020 BVRC RR Fund	5,144.47
80030 Garden Fund	3,816.30
80040 Vespers Fund	2,481.71
80050 Instrumental Music	530.37
80060 Library Fund	1,137.28
Total Other Current Liabilities	\$13,110.13
Total Current Liabilities	\$13,323.76
Total Liabilities	\$13,323.76
Equity	
30000 Opening Balance Equity	0.00
33000 Unrestricted Net Assets	103,991.69
Net Revenue	-157.05
Total Equity	\$103,834.64
TOTAL LIABILITIES AND EQUITY	\$117,158.40

RESIDENTS COUNCIL OF BETHANY VILLAGE

Profit and Loss

January 2024

	TOTAL
Revenue	
13200 Investments - Interest	
13202 Money Market	12.06
Total 13200 Investments - Interest	12.06
46500 Fund Raising	
46520 Furniture	505.00
46550 Craft Sales	104.00
46580 Woodworking Sales	20.00
Total 46500 Fund Raising	629.00
Total Revenue	\$641.06
GROSS PROFIT	\$641.06
Expenditures	
62100 Contract Services	
62130 Entertainment	
62133 Skilled Care	274.02
Total 62130 Entertainment	274.02
Total 62100 Contract Services	274.02
65000 Operations	
65040 Supplies	164.43
Total 65000 Operations	164.43
68000 Budgeted Expense	
68150 Music	
68151 Combined Chorus	284.66
Total 68150 Music	284.66
Total 68000 Budgeted Expense	284.66
Office Supplies & Software	75.00
Total Expenditures	\$798.11
NET OPERATING REVENUE	\$ -157.05
NET REVENUE	\$ -157.05

Maplewood Resident Council Minutes

January 30th, 2023

Residents Present: Margaret Sliver, Flo Fajt, Mary Ann Cieslar, Carol Jamieson, Peg James, Nadine Creighton, Sue Melvin

Staff Present: Bridget Walling (Administrator), Jessica Wenner (Director of Nursing), Laura Prietz (Director of Therapeutic Recreation), Tiara Hall (Therapeutic Recreation), Christine Dincau (Housekeeping & Laundry Manager), John Bowen (Director of Social Services), Dawn O'Neill (Maplewood Social Worker)

John welcomed residents to the meeting.

- John introduced Dawn O'Neill, Maplewood Social Worker to the group. Dawn stated that she is excited to be a part of the Bethany Village Team and is looking forward to getting to know everyone in Maplewood.

Resident Right/House Rule

John shared the following:

- Resident Right #7: A statement signed by the resident and, if applicable, the resident's designated person acknowledging receipt of a copy of the resident's rights and complaint procedures, or documentation of efforts made to obtain signature, shall be kept in the resident's record.
- House Rule #4: VISTING HOURS: Residents are free to receive visitors at any time. Residents have the right to terminate any visit. No person shall enter a resident's room without first identifying him/herself and receiving the resident's permission to enter.

Recreation

Laura shared the following on behalf of the Therapeutic Recreation team:

- Saturday movie has been moved to Sunday and are now offering more activities on Saturday. More active games have been added to the Wednesday schedule and are going well.
- February Events:
 - 2/6/24: Rick Todd will be performing in Oak's Terrace.
 - 2/9/24: Pizza Party in Springfield
 - 2/13/24: Bonnie Koons will be performing in Oak Terrace.
 - 2/16/24 & 2/23/24: Omlette Bar and Stir Fry Bar
 - 2/27/24: Happy Hour located in Sugar Maple Dining Room

Administration

Bridgette shared the following on behalf of Administration:

- Staffing:
 - Open Shifts: 3 full-time RA positions open. Receiving 10/12 applications a week. They are taking their time to make sure the applicants are good, qualified candidates.
 - Made offer to full-time LPN, Daphne who has 33 years of LPN experience.
- Occupancy:
 - Currently Maplewood currently has one open apartment, and a large waiting list.
- COVID Updates:
 - Sugar Maple experienced an outbreak, but everyone is now out of quarantine this week.
 - Residents and staff that have recently had COVID are mainly experiencing cold symptoms and are recovering well.
 - If you have not had your COVID Booster, please see Jess (DON). Her office is located on Sugar Maple.
- Blinds have been ordered for Maple Town's activity room to help with glare and overheating of the room.
- Customer Pulse Survey will be taking place starting 2/6 in RL and a few in AL.
- Housekeeping note:
 - Christine was pleased to announce Michelle as a new Housekeeper for Maplewood, but also stated that she will continue to look to fill a few more positions.
 - John reminded the group about the labeling process of items to help cut down on the amount of lost items. This is especially important when you receive new clothing items.

Next Resident's Council Meeting:

Tuesday, February 27th at 10:45 am

Sugar Maple (2nd floor) Activity Room



FOCUS ON THE LIBRARY

New in January 2024

BOOKS RECENTLY ADDED – JANUARY 2024

REGULAR PRINT FICTION:

Amish Front Porch Stories by Wanda Brunstetter et al; c. 2019

The Silent Sister by Diane Chamberlain; c. 2014

The Book of Lost Names by Kristin Harmel; c.2020

LARGE PRINT FICTION:

Resurrection Walk by Michael Connelly; c. 2023

Tom Lake by Ann Patchett; c. 2023

The First Ladies by Marie Benedict and Victoria Christopher Murray; c. 2023

The Housekeepers by Alex Hay; c. 2023

Three Holidays and a Wedding by Cucma Jalaluddin and Marissa Stapeley; c. 2023

The President's Wife by Tracey Enerson Wood; c. 2023

Monticello by Sally Cabot Gunning; c. 2016

Save What's Left by Elizabeth Castellano; c. 2023

The Woman Who Walked in Sunshine by Alexander McCall Smith; c. 2015

The Other Half by Charlotte Vassell; c. 2023

LARGE PRINT MYSTERY:

Cross Her Heart by Sarah Pinborough; c. 2018

The Silent Patient by Alex Michaelides; c. 2019

Sleight of Hand by Robin Hathaway; c. 2008

The House of Wolves by James Patterson and Mike Lupica; c. 2023

REGULAR PRINT NON-FICTION:

American Ramble by Neil King Jr.; c. 2023