



## Residents' Council Minutes

May 6, 2025

[bvrescoun.org](http://bvrescoun.org)

**Council Members**\*: Fred Baldwin, Harry Boswell, Joan Bretz, Ida May Heidecker, June Kostrab, Marcia Marsh, Dale Meadowcroft, Bill Middendorf, Ed Miller(E), Carol Owen(E), Carol Pennington, Claire Powers, Bob Regan, Ray Saunders(E), Ann Swenson, Tom Usiadek, Tony Wright

**Officers**\*: President Dale Meadowcroft, Vice President Bob Regan, Treasurer Jim Smeltzer, Assistant Treasurer Tony Wright, Secretary Anne Hipp, Assistant Secretary Marcia Marsh

\*E =Excused Absence; U =Unexcused Absence

**Visitors**: Jane Mentzer, Kathy Salmon

**Call to order**: The meeting was called to order at 9:20 am by President Dale Meadowcroft

**Moment of Silence**: Dale Meadowcroft

A moment of silence was observed.

**Administrative Report**: Brian Grundusky

Highlights of Brian's report:

- Staffing change in Facilities: The termination of the Director of Facilities was a process, during which the steady decline over 2 – 3 years of customer (resident) satisfaction in surveys, was the driving issue. An interim Director and current Sodexo associate who has worked in other Retirement communities and has extensive management experience, Steve Walck, has been named, and has been on site for around 5 weeks. Steve is interested in the position, which also will be posted on a permanent basis. The reorganization of the department has been discussed, and, in the future, Brian will be more closely involved in operations. Nothing has changed in work orders for now. If you are experiencing significant delays, you may reach out to Brian. All key supervisory positions have now been filled with the recent hiring of a housekeeping supervisor.

- Financial update: doing pretty well after a poor January. BV has been consistent with industry trends in openings in Residential Living. The first quarter was deemed good. For complete figures of occupancy, see Campus Outreach, #7, under committee reports.
- Associate Satisfaction Survey, done annually: We are working on a plan following the survey, which generated a 77% response rate. A few trends were identified based on the survey results. Todd Andrew (Asbury) and Mike Bartosek (Asbury) will be on site to do “listening circles/focus groups.” The goal is to obtain direct feedback from front line staff.
- Phase 3: Brian will be meeting with specific residents to discuss pre-work to be done prior to the anticipated June 1 start. The entire area affected by Phase 3 will be shut down during demo and construction. The time frame is currently estimated at 12 months.

Questions and requests: A Facilities department organizational chart, which would enable residents to know the names of and thank associates was requested. There was also a request that photos and contact numbers of new staff be placed in The Scoop.

#### **Residents’ Council Highlight:**

Marcia Marsh

Marcia, overall Chair of the Arts Committee, stated that the purpose of the committee is to enhance the beauty of Bethany Village for its residents. They have put on occasional shows and have a good collection of paintings. There are now two art committees, one on the east and chaired by Marcia, and the second on the west and led by Ray Saunders. Each side is architecturally different, the west having large expanses of walls to display the pictures and the east with smaller walls. New pictures, all original and done by residents, have recently been hung in the BV Clinic. In the past, the group has held exhibits of local artists, such as the 7 Lively Artists. After the completion of Phase 3, Marcia hopes to give local schools and others a chance to display their pictures.

Dale recognized Marcia as one of the campus’ talented artists.

#### **Minutes from April 1, 2025:**

Motion to accept: Joan Bretz

Second: Claire Powers

The Minutes were accepted.

#### **Correspondence:**

Anne Hipp

A note to the Residents’ Council, c/o the Garden Club from Jacob Kanagy, thanking the club for their \$200.00 donation to the Care Assurance Fund was read.

#### **Financial Report:**

Jim Smeltzer

- Financial reports are attached. A \$7000 donation for the second installment of three to Phase 3 was made, and all BV accounts have now been transferred from Orrstown Bank to Members1st.

- Audit Report – The Audit committee, chaired by Tony Wright reviewed the treasurer’s work for the first quarter and found it satisfactory. The next review will be the 2025 audit which will take place in January 2026.

## **Reports by Committees (C), Activities (A) and Clubs (CL)**

### **1. Art** (C) - Marcia Marsh, Chair:

It has been a busy month for the Art Committee. The West group has recently hung new large contemporary paintings in hallway running from the clock tower to physical therapy. The East group changed all paintings in the Court Apartments at the end of March/April, participated in the BV Fair (made a record sale of paintings of over \$500!) and finished April with hanging new paintings in Skilled Nursing. Both groups participated in the BV Expo.

East group is now working on cleaning out the workroom in anticipation of the beginning of Phase 3. Just imagine when that is completed. The Art framing room will have a ceiling!

### **2. Audio-Visual** (C) – Bob Brommer, Chair:

April has seen one of our committee members resign. Art Mauk has been a member from the beginning of the current AV Committee. He remained on the committee even after giving up his residency at BV. Art states that increased responsibilities with his new family caused him to give up his position on the committee. Thank you, Art, for the many volunteer hours.

I would like to welcome a new member to the committee, Judith Sommer. She will be filling the vacancy created by Art’s resignation. Tracy Olson has trained her, and she has assumed her position in the Thursday Morning Announcements rotation. Welcome Judith!

Recently, I have been made aware of the existence of a PA system in the Bistro. It is far superior to the portable system we use for the Thursday morning meetings of the Rotary Club. The catch is that we cannot use the system because there are speakers on the patio outside the Bistro. The residents adjacent to the patio do not appreciate hearing the meeting at 7am. We are looking for a solution to turn the outside speakers off. I have been in contact with Mark Ruiz, but with the staffing change, I may have to reestablish that connection for answers.

### **3. Audit** (C) – Tony Wright, Chair: No report

### **4. Benevolence Fund** (C) - Kay Hess, Lead Co-Chair: No report

### **5. Bethany Village Fair** (C) - Kathy Salmon, Chair:

Thanks to all for help with the Fair. The April 4, 5 Residents’ Council Fair was a huge success. This income, \$13,152.10 was the largest income for a Fair. There were minimal costs, primarily for advertising. Maintenance did a superb job.

We are still planning a Fall Fair on October 10, 11, 2025. There will be no Furniture, Housewares, Books and Puzzle area due to Phase 3. We will be selling jewelry, crafts, woodworking items and baked goods.

Because of the popularity of the Rife Center, I have reserved it for the 2026 dates, which are-  
 Spring – March 27 and 28 with setup on March 26  
 Fall – October 23 and 24 with setup on October 22

At the conclusion of Kathy's report, Dale complimented her on her outstanding leadership and work.

**6. Bylaws Committee** (SC) - Bob Regan, Chair: No report.

**7. Campus Outreach** (A) - Claire Powers, Chair:

**April 2025 report**

Area	Status of Vacancies		Completed Moves
	Contracted	Available	
Center Rental	0	0	0
Court Apartments	2	10	3
West Apartments	5	5	2
East Cottages	1	1	0
West Cottages	0	0	1
<u>Estate Homes</u>	0	1	1

**April 2025 Resident Count:**

Assisted Living	99
Skilled Nursing	65
Independent Living	<u>480</u>
<b>Total</b>	<b>644</b>

**8. Courtesy** (A)- Kay Hess, Chair:

18 Get Well cards and 1 Sympathy card were sent in April 2025.

**9. Dining** (C) – Judith Sommer and Ann Swenson, Co-Chairs:

We did not meet in April.

**10. Executive Committee** (SC) - Dale Meadowcroft, President, and Chair: No report.

**11. Facilities** (C) – Carol Pennington, Chair:

Highlights of the Facilities Committee meeting April 29, 2025, with Mark Ruiz.

- Staffing levels: Maintenance: -2; Housekeeping: -3; Laundry: -1; Transportation: -3.
- Center Apartment restoration from the fire is complete.
- The Court Canopy construction is complete, except for the lettering, which will soon be added. The intercom requires IT assistance.
- Sink holes are marked, but there is no estimated time yet.
- HVAC filter changes: East Cottages and West Apartments will be done in May.
- Alert pendant checks: 299 complete; 196 remaining.
- West door 62: Intercom requires IT assistance. Still no security.
- West Apt. doors will be painted correctly but must be removed to do this. There has been a change in the paint formula.
- West Apt. Lobby: Window film and window treatments– no date.
- West Apt. Rose Garden: Bruce Seagrist is purchasing rose bushes for this project.
- Dryer Vent Cleaning: 7 done. YTD – 39. The longest tenured residents are being done first.
- Phase 3: The moving process has been very difficult.
- Two Peace Pole installations.

Questions and Comments –

**East:**

Bed bug issue in Court Apt. An exterminator has been here.

Heater inside door 36 is on constantly.

Access to Court: Keys work, but keyless entry does not.

Field behind East Cottages has been cleaned up and is much better.

**West Apartments:**

HVAC: Boxing Room is too hot; Multipurpose room is too cool. Heaters in stairwells near exits are still running.

Housekeeping: There are an inconsistent number of recycling bins being put out. More bins are needed.

Bench near door 55 will be replaced.

Door access to new West garage door needs to be programmed- transponders work, but badges do not.

There should be a crosswalk at Lancaster and Wilson Lane.

Artwork: only the Art committee has permission to decorate hallways. This must be communicated to new residents by Marketing. When new residents ignore this policy, it must be addressed.

The intercom requires IT assistance.

**West Cottages:**

Some smaller trash cans have been provided. Request same from Facilities.

**Phase 3**

The size of storage containers (3 pods) is 40' x 8' high x 8 ½' wide.

**12. Garden Club** (CL) - Cindy Lindsay, Chair:

The garden club has been busy with spring planting. There will be a lot of growing going on. If you want to join in the fun, there are still several full and half plots available. There is no cost to have a garden plot. If anyone is interested, please contact Cindy Lindsay.

**13. History** (C) - Joan Bretz, Chair:

We are coming around the far turn for the 2024 Archival Yearbook and will soon be in the home stretch. The Yearbook will be fully completed by the end of the month. After an eight-year gap, each step in the process of creating the 2024 Yearbook had to be developed from scratch. The 2024 Archival Yearbook focused on the Residential Living area of BV. The 2025 Yearbook will not be as extensive. It will include some events and activities from MapleWood Assisted Living, The Oaks Skilled Nursing and Bethany Towers.

If any Residents' Council members have suggestions or photos, please send them to Joan Bretz, Chair of the History Committee.

During the meeting, Joan added that as a result of the recent Scoop article, detailing how BV residents could buy groceries at the store at BV Towers, she had been told that 2 residents have already been there.

**14. IT** (A) - Maria Laterra, Chair: No report.

**15. Library** (C) - Ellie Meadowcroft, Chair: No report.

Dale added that the process of packing over 7,000 books, some of which will be stored, some which will be moved to the West first floor to the temporary library during Phase 3, has begun.

**16. Model Railroad** (CL) – Jim Wilt, Chair

May is the beginning of our annual start-up of the Garden Train. The process starts with our members and Facilities taking the buildings from their long winter nap and moving them to Martha's Garden. We will carefully place the buildings, cars, and scenery around the tracks. Bob

Schmauk organized area cleanups and training for the Engineers and Conductors. We look forward to another successful year of running the trains for residents and their guests.

This month, I would like to introduce two of our members, a husband-and-wife team. Harv and Pat Huth, who are married 64 years (to each other) and moved to an East cottage in January 2021. They lived in Lower Paxton Township for 51 years and have one son and four grandchildren.

Harv was in the USAF and became a Control Tower Operator. He continued his career at Capital City Airport and HIA. He also drove a school bus and motor tour buses for many years. He enjoys hunting, fishing, boating, sailing, and camping.

Pat worked for Sears and Western Electric Company assembling mercury relay switches for the space program. She enjoys knitting, camping and family time.

They have an entire room set up with an impressive O-Scale train platform with all the bells and whistles. We are pleased to have them as members of our club.

The BVMRRC is open to all people in Bethany, regardless of your skills. For more information, contact Ed Ravizza. Membership Chair, 208-249-4986.

**17. Nominations/Elections Committee** (SC) - Joan Bretz, Chair: No report.

**18. PARCR** (C) -Lowell Starling, Chair:

April 9, 2025, PARCR Quarterly Meeting. The April meeting was held at nearby Messiah Village with record attendance. The keynote speaker was Craig Hatch Esq., a Certified Elder Law Attorney. Craig provided legal information on multiple topics, with a focus on estate planning and what happens when you run out of money. The presentation slides are available on [parcr.org](http://parcr.org) and the videos of presentations are available in the members' section, along with transcripts.

Coming Next:

July 9, 2025, PARCR Quarterly Meeting: The July meeting will return to Londonderry Village in Palmyra. The keynote speaker will be the new President of the National Continuing Care Residents' Association (NaCCRA), Luana Pinasco, who will be meeting with us via Zoom from her home in California. NaCCRA is the national version of PARCR, and with all the discussion about cleaning up Medicaid and Medicare, her take on the political landscape should be interesting. In addition, we will hear about the state political environment from LeadingAge PA, as well as learn more about Londonderry Village.

Farther Out:

October 8, 2025, PARCR Quarterly Meeting at Masonic Village in Elizabethtown. Keynote speaker will be an expert on cognitive issues.

**19. Program** (C)- Ann Swenson, Chair:

- Friday, May 16, Second Chance Senior Prom, Rife Center
  - Friday, June 13, Fighter's Heaven – Muhammed Ali's Training Camp in northern Pa.
  - Thursday, June 19, We Will Rock You @ Dutch Apple
  - Monday, June 23, Tea at the Fortney House in Hanover
  - Tuesday, July 1, Lunch at the Hickory Bridge Restaurant
- 
- Also: We have a trip to Wheeling West Virginia Festival of Lights, November 17 (3 days/2 nights) with motorcoach transportation, \$499.00 per person.
- 
- Reservations are still being accepted for Camp Ladore.

Sign up for Babes Breakfast in the Bistro and Studs Breakfast in the Bistro.  
Call reservations line at 717-951-1023

**20. Remembrance Garden** (A)- Dale Meadowcroft, Chair:

During the month of April, the Remembrance Garden committee received two orders for bricks, sent out nine letters to next of kin, and placed an order for bricks, which should be received and installed in May. When the new bricks are installed, each donor will receive a letter announcing completion of their order.

**21. Spiritual Life Enrichment** (C) - Don Shover: No report.

**22. Volunteer Support (C)** – Carol Owen, Chair:

The Caring Friends program has started. Fifteen Residential Living residents have signed up to visit a resident in assisted living or skilled care. Laura Prietz has reported that the visiting has successfully begun. We will continue to promote this so that more residents will participate. A current list of volunteer opportunities was published in the May Scoop. We appreciate your talking with your friends and neighbors about these needs.

**23. Wellness** (C) - Ed Stevenson, Chair:

A huge thank you to everyone who participated in the Pump it for Parkinson's event on April 10<sup>th</sup>. We contributed a total of 204,405 steps to the nationwide goal of 24 million. We raised \$240 in raffle ticket sales, which will be donated to the Michael J. Fox Foundation for Parkinson's Research and are looking forward to next year's event already!

It is Bethany Games time! We have already passed the registration deadline to secure a shirt, however residents may still continue to sign up to participate in any of the events going on May 19-30<sup>th</sup> up until the start of each event. We still have plenty of room for residents to participate, so make sure to call the Well-Being team or stop by our office to sign up or pick up a Bethany Games schedule. We also encourage residents to come out and watch as part of the cheering section!



Upcoming events include the Harrisburg Senators Game on 6/4 and our Longest Day event in partnership with the Alzheimer's Association on June 20. Information has already gone out for this, and registration pages can be picked up at the Well-Being office or at the mailboxes on either side of campus. This was a wonderful event that brought our community together last year, and we are looking forward to another great event this year!

## **25. Wood Shop** (A) - Joe Kearney, Chair:

Another good month at the Shop. Let me say how proud we all should be for our participation in the Spring Fair. Thanks go out to all who made items for the Fair and to all who worked at the Fair. We brought in \$479.00 for Bethany Village. Great job!

April saw individual members make things for themselves and for others. Nine members stopped by the shop to work on projects.

- Ken Hatcher made a shelf and installed it in a cottage for a resident.
- Beth Shank made and sold one of her bluebird houses and made a custom birdhouse for a resident.
- Ed Ravizza repaired a sewing machine and repaired a drying rack. He also repaired a floor lamp for a resident.
- Leroy Weaver made several playing-card stands for the next Fair and put a metal potting bench together for another resident.
- Marty Schlosser and Joe Kearney repaired a Biltmore Stick for a resident, while Joe also repaired a lamp for a friend.
- Clarence Asbury repaired the drawers for the antique dresser of a relative.

The Shop brought in \$315.00, which will be divided between the Residents' Council and buying supplies for the Shop.

Thanks to all who used the Shop this past month. The Shop sponsors an Open House every Tuesday from 10am till noon. During this time residents can stop in for a visit or bring small items for repair.

That is it for March. Once again, the shop is open every Tuesday from 10 AM to noon to welcome visitors and accept items for repair.

## **Old Business:**

Dale Meadowcroft

- Parking Policy Update: Thanks to Claire Powers who brought this issue to the attention of the Council. She, Marcia Marsh, and Dale wrote a proposal, which was then given to Mark Ruiz and Brian Railing for review and accepted by management. The new policy and other information are attached. Marketing will no longer be involved, and enforcement will be by the Security Office, Brian Railing.

## **New Business:**

Dale Meadowcroft:

- Associate Appreciation update: Several years ago, collection and distribution of money donated were transferred from the Residents' Council to the Asbury Foundation. The

Foundation issues separate checks, after taxes have been calculated, and there is a notation that the check is from the residents. Dale asked for a representative from each of the 4 living areas to keep the ball rolling, hang posters, etc.

- PARCR representation – the community pays for 3 registrations to PARCR, of which Dale receives one. The group was asked if anyone would like a free registration. As no one spoke up, Dale will contact PARCR chair, Lowell Starling, for suggestions.
- Speaker for the June RC meeting – As Kathy Salmon has spoken today about the BV Fair, Dale will invite someone, after he asked for speakers. The speakers inform the group of their purpose and accomplishments.
- Porch Social, sponsored by the Council, will be held in September.
- 2024 Disclosure Statement – a copy will be in the library and to request your own copy contact Beth Merkel.
- Posters for recycling – Claire Powers and Fred Baldwin looked into how to share and publicize information on recycling now handled by our new company, Waste Management. Fred found information on-line and had a number of posters made. These have been distributed to trash areas in apartments. Copies are attached for cottage residents and any others interested. A primary difference between WM and our former service is that clean glass can now be recycled.

**Other:**

Dale Meadowcroft

Visitor, Jane Mentzer, spoke of parking difficulties with her vehicle, which has a side ramp for wheelchair access. She has on occasion been blocked in by delivery trucks from accessing her vehicle. .

**Items from around the table**, an opportunity for members to share their thoughts and constructive feedback.

Dale extended thanks to all for doing an excellent job of promoting harmony on campus.

**Announcements:**

**Next Executive Committee Meeting: Tuesday, May 27, 1 pm.**

**Next Residents' Council Meeting: Tuesday, June 3, 9:30 a.m.  
Corporate Conference Room**

**Adjournment** at 10:40

Motion to Adjourn: Bill Middendorf  
Seconded by: Ida May Heidecker

Respectfully submitted,

Anne Hipp, Secretary



# RESIDENTS COUNCIL OF BETHANY VILLAGE

## Profit and Loss

January 1 - May 3, 2025

	TOTAL
Revenue	
13200 Investments - Interest	2.29
13202 Money Market	146.07
<b>Total 13200 Investments - Interest</b>	<b>148.36</b>
43400 Direct Public Support	
43450 Individ, Business Contributions	
43452 Foundation Gifts	100.00
<b>Total 43450 Individ, Business Contributions</b>	<b>100.00</b>
<b>Total 43400 Direct Public Support</b>	<b>100.00</b>
46500 Fund Raising	
46505 Art Sales	602.35
46510 Jewelry	2,450.15
46520 Furniture	10,756.29
46530 Housewares	5,372.75
46540 Baked Goods	1,484.00
46550 Craft Sales	3,349.00
46580 Woodworking Sales	1,114.00
46590 Books/Puzzles	404.85
<b>Total 46500 Fund Raising</b>	<b>25,533.39</b>
<b>Total Revenue</b>	<b>\$25,781.75</b>
GROSS PROFIT	<b>\$25,781.75</b>
Expenditures	
62100 Contract Services	
621400 Instructors	
62142 Wellness	945.00
<b>Total 621400 Instructors</b>	<b>945.00</b>
<b>Total 62100 Contract Services</b>	<b>945.00</b>
65000 Operations	
65060 Website Support	34.95
<b>Total 65000 Operations</b>	<b>34.95</b>
66000 GiftsExpenses	
66040 Asbury Foundation	7,000.00
<b>Total 66000 GiftsExpenses</b>	<b>7,000.00</b>
67000 Fund Raising Expense	
67040 BV Fair Expenses	512.20
<b>Total 67000 Fund Raising Expense</b>	<b>512.20</b>
68000 Budgeted Expense	
68010 Art Restoration	306.51
68055 Computer Supplies	337.20
68060 Courtesy Activities	53.53



# RESIDENTS COUNCIL OF BETHANY VILLAGE

## Profit and Loss January 1 - May 3, 2025

	TOTAL
68070 Craft Supplies	254.23
68100 Historian	22.86
68110 Knitting	37.28
68120 Library Books/Supplies	695.59
68135 Railroad Club	26.50
68150 Music	
68151 Combined Chorus	198.89
<b>Total 68150 Music</b>	<b>198.89</b>
68165 Venture Series	250.00
68170 Woodworking Supplies	71.63
<b>Total 68000 Budgeted Expense</b>	<b>2,254.22</b>
<b>Total Expenditures</b>	<b>\$10,746.37</b>
NET OPERATING REVENUE	<b>\$15,035.38</b>
NET REVENUE	<b>\$15,035.38</b>



# RESIDENTS COUNCIL OF BETHANY VILLAGE

## Trial Balance As of May 3, 2025

	DEBIT	CREDIT
11000 Members 1st - Checking	40,297.54	0.00
11010 Members 1st-Money Market	119,948.40	0.00
11020 Members 1st-Savings	5.00	0.00
Undeposited Funds	0.00	0.00
20000 Accounts Payable	0.00	0.00
12050 Peoples1662 Main	0.00	26.08
12051 Peoples1662 Main:3040	0.00	0.00
12052 Peoples1662 Main:4350	0.00	0.00
80010 Art Fund	0.00	4,060.23
80020 BVRC RR Fund	0.00	6,762.40
80030 Garden Fund	0.00	3,429.84
80040 Vespers Fund	0.00	4,727.62
80050 Instrumental Music	0.00	530.37
80060 Library Fund	0.00	1,408.30
30000 Opening Balance Equity	0.00	0.00
33000 Unrestricted Net Assets	0.00	124,270.72
13200 Investments - Interest	0.00	2.29
13202 Investments - Interest:Money Market	0.00	146.07
43452 Direct Public Support:Individ, Business Contributions:Foundation Gifts	0.00	100.00
46505 Fund Raising:Art Sales	0.00	602.35
46510 Fund Raising:Jewelry	0.00	2,450.15
46520 Fund Raising:Furniture	0.00	10,756.29
46530 Fund Raising:Housewares	0.00	5,372.75
46540 Fund Raising:Baked Goods	0.00	1,484.00
46550 Fund Raising:Craft Sales	0.00	3,349.00
46580 Fund Raising:Woodworking Sales	0.00	1,114.00
46590 Fund Raising:Books/Puzzles	0.00	404.85
62142 Contract Services:Instructors:Wellness	945.00	0.00
65060 Operations:Website Support	34.95	0.00
66040 GiftsExpenses:Asbury Foundation	7,000.00	0.00
67040 Fund Raising Expense:BV Fair Expenses	512.20	0.00
68010 Budgeted Expense:Art Restoration	306.51	0.00
68055 Budgeted Expense:Computer Supplies	337.20	0.00
68060 Budgeted Expense:Courtesy Activities	53.53	0.00
68070 Budgeted Expense:Craft Supplies	254.23	0.00
68100 Budgeted Expense:Historian	22.86	0.00
68110 Budgeted Expense:Knitting	37.28	0.00
68120 Budgeted Expense:Library Books/Supplies	695.59	0.00
68135 Budgeted Expense:Railroad Club	26.50	0.00
68151 Budgeted Expense:Music:Combined Chorus	198.89	0.00
68165 Budgeted Expense:Venture Series	250.00	0.00
68170 Budgeted Expense:Woodworking Supplies	71.63	0.00



# RESIDENTS COUNCIL OF BETHANY VILLAGE

## Trial Balance

As of May 3, 2025

	DEBIT	CREDIT
TOTAL	\$170,997.31	\$170,997.31

# Bethany Village Parking Policy

## Policy Purpose

At Bethany Village we prioritize safety, accessibility, and efficiency in our parking areas. Our parking policy outlines the rules and guidelines that all residents, associates, visitors, and contractors must follow to ensure a smooth and orderly parking experience and maintain a safe environment for everyone.

Bethany village is a continuing care retirement community and as such realizes the need to ensure adequate, convenient parking for all residents. Our parking policy revolves around:

- Our criteria and procedure for allocating parking spaces
- Preserving a safe and clean parking lot
- Rules for managing parking spaces

## Criteria and Procedure for allocating parking spaces

1. To qualify for on campus parking, residents must have a valid driver's license. Vehicles must be currently registered, inspected, and have up-to-date insurance policies.
2. Every vehicle owned by residents must be registered with facilities.
3. Residential living residents of Bethany Court, Bethany Center, and West Apartments are entitled to one reserved parking spot per apartment. Additional vehicles must use unreserved parking. Residents who are not licensed, or do not have a legally registered vehicle will not be given a reserved parking space.
4. Apartment residents may request, at an additional one-time cost, one reserved indoor garage parking spot per apartment. Since this is a purchased premium, indoor parking does not prevent an apartment with two licensed drivers and two registered vehicles from one assigned outdoor space.
5. If the resident stops driving or the vehicle is no longer legally registered, the spot must be released to facilities for reassignment.
6. Only the residents' designated vehicle is permitted to occupy the spot. It is not to be used by visitors.

# Bethany Village Parking Policy

## Managing Parking spaces

1. Parking spaces aren't permanent benefits. They can be withdrawn at any time as a result of disciplinary action or needs of people with higher priority.
2. Each resident can have no more than one parking space and they cannot transfer their space to another person.
3. Parking assignments are made by the facilities department and cannot be reassigned without approval from the facilities department.
4. If a more desirable spot is preferred, facilities will manage reassignment as spaces become available. Priority will be given to residents with physical limitations.

## Preserving our parking lot

The following rules apply to all parking

- Drivers must respect others' property.
- Drivers shouldn't speed, turn carelessly or drive irresponsibly.
- Do not conduct maintenance or repair jobs to vehicles, except if they cannot be started.
- Do not block entrances
- Associate designated parking lots are for associates only.
- There are designated Resident Parking Spaces in front of the East Administration Lot. These are for residents only. Associates and visitors must park in the non-designated spots.
- All visitors MUST park in the visitor's parking area. Visitors are NOT permitted to park in resident designated or assigned parking areas.
- Handicap designated spots are not assigned and should not be used as regular personal spots
- Vehicles parked in any unauthorized area or space will be ticketed. The license number of a vehicle parked in an unauthorized space will be recorded, and any further instances of unauthorized parking may result in the towing of the vehicle at the owner's expense.

## Disciplinary Consequences

Compliance and enforcement of the policy is the responsibility of the security department

Any resident who parks in an unauthorized or prohibited area or in other ways disregards this policy will receive a warning and a written reprimand. Repeating offences may result in retraction of parking benefit.



# Bethany Village Parking Policy

## Appendix A

### Bethany Village Automobile Registration Form

If you own or drive an automobile that is registered in your name, Bethany Village requires the following information for our records. Please complete the top half of the form for your first vehicle and if you have a second vehicle, please complete the bottom portion of this form and return to the Facilities Department.

Name: \_\_\_\_\_

Apartment or Cottage#: \_\_\_\_\_

Make \_\_\_\_\_ Model: \_\_\_\_\_

Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate#: \_\_\_\_\_

Name: \_\_\_\_\_

Apartment or Cottage#: \_\_\_\_\_

Make \_\_\_\_\_ Model: \_\_\_\_\_

Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate#: \_\_\_\_\_



April 30, 2025

Dale Meadowcroft  
Bethany Village Residents' Council  
5255 Cypress Court  
Mechanicsburg, PA 17055

Re: Year 2024 Disclosure Statement

Dear Mr. Meadowcroft:

Attached is a copy of the Year 2024 Disclosure Statement for Bethany Village Retirement Center. A copy of this Disclosure Statement, as required by the Pa. Insurance Department, is now available in the Bethany Village library for review.

Just as a reminder, copies can be obtained by contacting Beth Merkel, Marketing Coordinator at 717-591-8072. Residents with questions are asked to contact Brian Grundusky.

Please include this information in the Residents' Council minutes. Thank you.

Sincerely,

Debbie Barris  
Director of Administrative Services

Cc: Brian Grundusky

Enclosure

