

# Bethany Village Parking Policy

## Policy Purpose

At Bethany Village we prioritize safety, accessibility, and efficiency in our parking areas. Our parking policy outlines the rules and guidelines that all residents, associates, visitors, and contractors must follow to ensure a smooth and orderly parking experience and maintain a safe environment for everyone.

Bethany village is a continuing care retirement community and as such realizes the need to ensure adequate, convenient parking for all residents. Our parking policy revolves around:

- Our criteria and procedure for allocating parking spaces
- Preserving a safe and clean parking lot
- Rules for managing parking spaces

## Criteria and Procedure for allocating parking spaces

1. To qualify for on campus parking, residents must have a valid driver's license. Vehicles must be currently registered, inspected, and have up-to-date insurance policies.
2. Every vehicle owned by residents must be registered with facilities.
3. Residential living residents of Bethany Court, Bethany Center, and West Apartments are entitled to one reserved parking spot per apartment. Additional vehicles must use unreserved parking. Residents who are not licensed, or do not have a legally registered vehicle will not be given a reserved parking space.
4. Apartment residents may request, at an additional one-time cost, one reserved indoor garage parking spot per apartment. Since this is a purchased premium, indoor parking does not prevent an apartment with two licensed drivers and two registered vehicles from one assigned outdoor space.
5. If the resident stops driving or the vehicle is no longer legally registered, the spot must be released to facilities for reassignment.
6. Only the residents' designated vehicle is permitted to occupy the spot. It is not to be used by visitors.

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## Managing Parking spaces

1. Parking spaces aren't permanent benefits. They can be withdrawn at any time as a result of disciplinary action or needs of people with higher priority.
2. Each resident can have no more than one parking space and they cannot transfer their space to another person.
3. Parking assignments are made by the facilities department and cannot be reassigned without approval from the facilities department.
4. If a more desirable spot is preferred, facilities will manage reassignment as spaces become available. Priority will be given to residents with physical limitations.

## Preserving our parking lot

The following rules apply to all parking

- Drivers must respect others' property.
- Drivers shouldn't speed, turn carelessly or drive irresponsibly.
- Do not conduct maintenance or repair jobs to vehicles, except if they cannot be started.
- Do not block entrances
- Associate designated parking lots are for associates only.
- There are designated Resident Parking Spaces in front of the East Administration Lot. These are for residents only. Associates and visitors must park in the non-designated spots.
- All visitors **MUST** park in the visitor's parking area. Visitors are **NOT** permitted to park in resident designated or assigned parking areas.
- Handicap designated spots are not assigned and should not be used as regular personal spots
- Vehicles parked in any unauthorized area or space will be ticketed. The license number of a vehicle parked in an unauthorized space will be recorded, and any further instances of unauthorized parking may result in the towing of the vehicle at the owner's expense.

## Disciplinary Consequences

Compliance and enforcement of the policy is the responsibility of the security department

Any resident who parks in an unauthorized or prohibited area or in other ways disregards this policy will receive a warning and a written reprimand. Repeating offences may result in retraction of parking benefit.

## Bethany Village Parking Policy

### Appendix A

#### Bethany Village

#### Automobile Registration Form

If you own or drive an automobile that is registered in your name, Bethany Village requires the following information for our records. Please complete the top half of the form for your first vehicle and if you have a second vehicle, please complete the bottom portion of this form and return to the Facilities Department.

Name: \_\_\_\_\_

Apartment or Cottage#: \_\_\_\_\_

Make \_\_\_\_\_ Model: \_\_\_\_\_

Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate#: \_\_\_\_\_

Assigned Space \_\_\_\_\_

(If applicable)

Name: \_\_\_\_\_

Apartment or Cottage#: \_\_\_\_\_

Make \_\_\_\_\_ Model: \_\_\_\_\_

Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate#: \_\_\_\_\_

Assigned Space \_\_\_\_\_

(If applicable)